

Wheathampstead Parish Council

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Clerk to the Council: Julia Warren

23 February 2016

To Members of the Committee **Cllrs G Clark, A Dante, L Halford, S Haynes, D Johnston, T Reason, J Shardlow, P Woodhams**

Other councillors for information
Notice of Meeting

You are hereby summoned to a **Meeting of the Maintenance Committee** to be held in the **Hewitt Room** on **Monday 29 February 2016 at 7.30pm.**

A handwritten signature in blue ink, which appears to read 'Julia Warren'.

Julia Warren
Clerk to the Council

Agenda

- 1 Apologies**
- 2 Public Speaking**
- 3 Specific Declarations of Interest and Dispensations**
- 4 Minutes of Maintenance Committee meeting of 18 January 2016**
- 5 Report from Maintenance Contractor**
Detail of works undertaken, feedback on any issues encountered and ideas
- 6 Work of rangers, open spaces management**
Ranger reports and works
- 7 Riverwork proposals**
Following agreement in principal to seek EA approval for work on the River Lea at the Meads and include the project as part of the HMWT's Upper Lea Catchment Management Plan proposal for work and agreement to arrange purchase of spill /hurdle work and training for volunteers, and grant application to Rivers & Wildfowl Trust Community Fund.
- 8 Treework and vegetation management**
Update on other tree and vegetation works
- 9 Tree survey**
Recommendation that this is updated. A survey identifying and 'classifying' trees (for health etc) was last undertaken of trees in the publicly accessible areas/adjacent to paths etc in Autumn 2014. Trees should be surveyed over a variety of seasons as this picks up different aspects of the tree's habits, morphology, fungal attack etc

- 10 Tree education and information**
Consideration also to undertake a survey of `remarkable trees – for website info initially – update post meeting with Kate Bretherton
- 11 Melissa Field**
To note barrier now installed
- 12 East lane Car park drainage**
To note that following recent wet weather the drains have become blocked and once again need unblocking and possibly the sump emptying To approve works. This was undertaken in 2014 , cost £500
- 13 East Lane Car Park markings**
To consider the suggestion received from a member of the public to remark and install a one way system around the car park.
Note that even with the overflow parking the main car park at times is over full and parking occurs outside the bays. If posts were installed manoeuvring would be more challenging.
Parish Paths Partnership Grant (P3)
To note that the P3 grant for 2015 (station access steps) has been signed off. 2016 application for feasibility study of joining FP32 and 48a has been submitted following informal discussion with the project officer.
- 14 Signage**
Update and consideration of signage of FP72 Meads Lane pointing to the Memorial Hall and playing fields.
- 15 Cycle route Kimpton to Harpenden**
To seek initial views of possible cycle route from Kimpton to Harpenden.
- 16 Budget Review**