

**Wheathampstead Parish Council  
Special Parish Council Meeting  
28 May 2015, 19.30h**

Present	Councillors	D Johnston	Chairman
		A Brewster	
		G Clark	
		A Dante	
		D Davies	
		L Halford	
		S Haynes	
		T Reason	
		J Shardlow	
		P Wilby	
		P Woodhams	Vice Chairman and initially in the chair
		J Warren	Clerk to the Council
		Press	0
		Public	2

**4132 -15 Apologies and introductions**

Apologies were received and accepted from Councillor D Johnston (late arrival) and Councillor J Shardlow (personal reasons). Councillor Woodhams, as Vice Chairman, took the chair.

**4133-15 Specific Declarations of Interest & Dispensations**

Councillor Clark, being District Councillor on the Plans North Committee, declared an interest in any planning matters. The way she votes at Parish Council may differ at District.

**4134-15 Request to use the Marford Field for a fundraising event: "Wheels in Wheathampstead" on 5 September 2015**

*Councillor Johnston arrived during discussions of this item.*

As requested at Minute 4112-15 Mr Harper, volunteer for Herts Air Ambulance, spoke about the fundraising event he hoped Council would support on 5 September. A brief was circulated to all including a design for a car badge showing the support of Wheathampstead Parish Council.

Up to 150 pre 1980 vehicles could be accommodated in the potential event to take part on Marford Field utilising the field area occupied by Village Day events. Additional public parking could be between the Meads and Football pitches.

It was noted that by 5 September the football season would have begun, organisers would liaise with local clubs to avoid a clash of an 'at home' match.

Portaloos would be provided for visitors.

Part of the Memorial Hall would be required for 'event control' and emergency use.

It was hoped that some well known names in the car world would attend and support this inaugural event, which, if successful, Mr Harper hoped may become annual.

The Chairman proposed, and it was agreed, that:

1. Wheathampstead Parish Council was in favour of the event for 2015.
2. That the Parish Council's wheatsheaf logo be used to endorse the event.
3. That fees be discussed once hall availability was known. Current tariff to be charged.

**Resolved**

- 1 Wheathampstead Parish Council was in favour of the event for 2015.**
- 2 That the Parish Council's wheatsheaf logo be used to endorse the event.**
- 3 That fees be discussed once hall availability was known. Current tariff to be charged.**

*Councillor Johnston took over the chair.*

#### **4135-15 Minutes of Council**

The Chairman proposed and it was agreed that the Minutes of the meeting held on 11 May 2015 be approved.

**Resolved:** **To confirm the Minutes of the meeting held on 11 May 2015 to be a true and fair account and for these to be signed by the Chairman.**

#### **4136-15 Minutes of Committee Meetings**

The Chairman proposed, and it was agreed, that the following draft working group notes were received and adopted:

Wheathampstead Community Safety Forum	15 April 2015
Community Involvement Committee	27 April 2015
Village weekend WG	12 May 2015
Crinkle Crankle WG	14 May 2015
Planning Committee	18 May 2015
Facilities Management WG	18 May 2015

**Resolved:** **To receipt and adopt the draft Notes of**

<b>Wheathampstead</b>	<b>15 April</b>
<b>Community Safety Forum</b>	<b>2015</b>
<b>Community Involvement</b>	<b>27 April</b>
<b>Committee</b>	<b>2015</b>
<b>Village weekend Working</b>	<b>12 May</b>
<b>Group</b>	<b>2015</b>
<b>Crinkle Crankle Working</b>	<b>14 May</b>
<b>Group</b>	<b>2015</b>
<b>Planning Committee</b>	<b>18 May</b>
	<b>2015</b>

**Facilities Management  
Working Group****18 May  
2015****4137-15 Standing Orders**

The Chairman proposed, and it was agreed, that section 5, ordinary meetings of standing orders be amended to include: *'An honorary Vice-Chairman may be appointed at any full council meeting for a period not to exceed the date of the next annual meeting.'* And that the honorary vice chairman had similar privileges to the vice chairman.

- Resolved**
- 1 To amend standing orders to include 'An honorary Vice-Chairman may be appointed at any full council meeting for a period not to exceed the date of the next annual meeting.'**
  - 2 That the honorary vice chairman had similar privileges to the vice chairman.**

**4138-15 Appointment of Honorary Vice Chairman**

Councillor Clark proposed, seconded by Councillor Woodhams, and it was agreed, that Councillor Brewster be appointed Honorary Vice Chairman for the municipal year 2015-16.

- Resolved**      **To appoint Councillor Brewster be appointed Honorary Vice Chairman for the municipal year 2015-16.**

**4139-15 Bank Mandate**

It being a newly elected Council the terms of the bank mandates were reaffirmed. Councillor Reason proposed, seconded by Councillor Wilby, and it was agreed that for the Co-Operative bank account any two councillors plus either Clerk or Deputy Clerk. And for the PSDF accounts (for which monies were transferred out only to the Council's Co-op account) either Clerk, Julia Warren, or Deputy Clerk, Louise Harrison

- Resolved**      **To approve bank signatories:  
for the Co-Operative bank account any two  
councillors plus either Clerk or Deputy  
Clerk.  
And for the PSDF accounts either Clerk,  
Julia Warren, or Deputy Clerk, Louise  
Harrison.**

**4140-15 Maintenance Contractor**

Councillors considered the recommendation to approve the

2015-16 quotes from Village Maintenance, these being:

Litterpicking £2,912

Play area inspection £2,912

3G pitch maintenance £5,824

Councillor Wilby proposed, seconded by Councillor Dante, and it was agreed that the quotes NOT be approved.

**Resolved Not to approve the annual quotations from Village Maintenance.**

**4141-15 Maintenance work to grass football pitches**

It was reported that the Wheathampstead Wanderers had requested additional work to the grass football pitches for which they would pay extra rental. This included verti-draining, weedkilling, fertiliser and seeding.

Councillor Brewster proposed, seconded by Councillor Halford, and it was agreed, that this work be undertaken and subsequently invoiced

**Resolved That the work requested be undertaken and subsequently invoiced to the Wheathampstead Wanderers Football Club.**

**4142-15 Accounts for Payment and Finance Reports**

The circulated reports were reviewed and noted.

**Resolved To note the reports.**

**4143-15 Consultations, training and meetings**

Councillor Brewster reported that she has spoken with the manager of The Bull Public House regarding their signage. Miller and Carter were currently refurbishing the premises with a full refit in the autumn. Their restaurants bore the company name, not pub names. However, in the case of The Bull, because of its historic significance and the specific request a name sign would be retained. Sample signs were passed to those present and were positively received.

Councillor Dante reported that he had attended the HAPTC basic councillor training course which had built upon the WPC induction course he attended on 11 May.

**The Chairman declared the meeting closed at 21.58h.**

**Dated this day of 2015**

**Chairman**