

**Allotments Committee****10 March 2014, 19.30h**

Present	Councillors	S Haynes J Shardlow P Woodhams	Chairman
		M Wade G Copland R Strachan	Hitchens Rep Baxendale Rep Glebe Field Rep
		Julia Warren Press Public	Clerk 0 0

**3483-14 Apologies & Substitutions**

Apologies were received and accepted from Cllr G Clark (SADC meeting) and Mrs Cheale (Folly representative).

**3484-14 Questions from the Public**

None.

**3485-14 Declarations of Interest**

Councillor Haynes declared a personal interest and advised that he rented 2 allotment plots on Hitchens Field.  
Mr Wade declared a personal interest and advised that he rented 2 allotment plots on Hitchens field.

**3486-14 Minutes**

The Chairman proposed and it was agreed that the Minutes of the meeting held on 9 December 2013 be approved.

**Resolved To confirm the Minutes of the meeting held on 9 December 2013 to be a true and fair account and for these to be signed by the Chairman.**

**3487 -14 Report from Chairman on the National Allotment Society East of England Allotment Officers' Forum**

The Chairman reported on his visit to the Allotment Officers' Forum attended by representatives of many local councils. He confirmed that allotment rents were comparable to all but Luton Borough, which were lower and had an extensive waiting list and very strict maintenance standards. A demonstration of allotment software had been given. It was agreed that the company be invited to demonstrate this locally to interested parties.

**Resolved 1 To note the report.**

## **2 To arrange a demonstration of allotments software.**

### **3488-14 Review of Allotment Rules and Regulations**

The rules and regulations, including simplified version, bonfire rules and poultry keeping rules were reviewed. These would be ratified by Maintenance Committee.

It was further recommended that the annual rental letter draw specific attention to the rules on structures, bonfires and controlling dogs

**Resolved To recommend approval of rules and regulations by the Maintenance Committee**

### **3489-14 Baxendale Field**

It was reported that the field had suffered from the wet weather conditions. It was noted that Hertfordshire Highways were investigating drainage options. Consideration was given to repairing the access gate and rubbish and vegetation management including of the footpath. A sign advising that the allotments were not a public thoroughfare was requested.

**Recommended**

- 1 To note the report.**
- 2 To consider repairs to access gate, and rubbish and vegetation management.**
- 3 To install a sign advising that the allotments were not a public thoroughfare and dumping was not permitted.**

### **3490-14 Glebe Field**

It was reported that a number of vacant plots were available for allocation. A new number was required for plot 14 and posts for plots 9, 22 and 29.

**Recommended**

- 1 To note the report.**
- 2 To obtain a new number for plot 14 and posts for plots 9,22 and 29.**

### **3491-13 Hitchens**

It was reported that poor weather conditions had prevented much recent activity on the allotments. The field gate latch was defective, recommendation it be repaired or replaced.

**Recommended**

- 1 To note the report**
- 2 To repair or replace the field gate latch as appropriate.**

### **3492-14 Folly Fields**

It was reported that the Maintenance Contractor had fixed the broken leaking tap at Folly allotments.

**Recommended**

**To note the report**

**The Chairman declared the meeting closed at 21.25hr.**

**Dated this  
Chairman**

**day of**

**2014**