

Wheathampstead Parish Council

The Memorial Hall, Marford Road, Wheathampstead,  
Herts. AL4 8AY  
Tel: 01582 832541  
Email: [info@wheathampstead-pc.gov.uk](mailto:info@wheathampstead-pc.gov.uk)



Clerk to the Council: Julia Warren

19 November 2015

**To: All Councillors**

**Clrs: D Johnston (Chairman), A Brewster, G Clark, A Dante, D Davies, E Habib, L Halford, S Haynes, T Reason, J Shardlow, P Wilby, P Woodhams**

### Notice of Meeting

You are hereby summoned to a **Meeting of the Parish Council** to be held in the **Hewitt Room** on **Thursday 26 November 2015 at 8pm.**

*Councillors to note the later meeting start time. November Council traditionally follows the Christmas Lights Up celebration in the High Street (6-8pm) and begins later to enable all to participate.*

Julia Warren  
Clerk to the Council

### Agenda

- 1 Apologies for absence**
- 2 Specific Declarations of Interests and Dispensations**
- 3 Public Speaking**
- 4 Minutes of Council**  
To approve the Minutes of the Parish Council meetings held on 29 October 2015 *ATTACHED.*
- 5 Minutes of Committee Meetings**  
To receive the minutes of Committees and approve notes of the following Steering group meetings.

Community Involvement Committee	12 October
Neighbourhood Plan SG	2 November
Bury Green Garden WG	12 November
Maintenance Committee	16 November
Crinkle Crinkle Garden WG	19 November
Planning Committee	23 November

- 6 Maintenance Contractor contract**  
Report attached
- 7 Meetings timetable 2016**  
To approve the meetings schedule for 2016 attached.
- 8 Bank Report**  
Report attached to note balances
- 9 Online banking**  
Following a change in regulations for local councils , to consider a process for and agree online banking. Report attached.
- 10 Grant policy**  
Approval of draft policy updated and attached
- 11 Play group request**  
Report from Cllr Wilby to follow
- 12 Neighbourhood Plan**  
To approve recommendations of Neighbourhood Plan Steering Group:  
To hire consultant Alison Eardley throughout the NP process as and when required.
- 13 Commemorative Bench policy**  
Report attached regarding commemorative bench donations
- 14 Wheathampstead Logo**  
Consideration and approval of updated logo
- 15 Nomansland car park**  
Following the Nomansland Joint Management Committee the Parish Council is asked to approve formal recognition of car parking opposite West End Farm
- 16 HAPTC and NALC membership 2016-17**  
Advance notice of subscription for 2016-17 has been received, see attached.  
Recommendation to budget for this subscription and renew. Notice must be given by 31 December if Council wishes to withdraw from membership.
- 17 Accounts and Finance Reports**  
Attached for consideration and approval.
- 18 Consultations, training and meetings**  
Reports from councillors including:  
Advanced Planning 2 – Building Control  
SLP  
Community conference