

Wheathampstead Parish Council

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Clerk to the Council: Julia Warren

23 October 2015

**To: All Councillors**

**Clrs: D Johnston (Chairman), A Brewster, G Clark, A Dante, D Davies, E Habib, L Halford, S Haynes, T Reason, J Shardlow, P Wilby, P Woodhams**

### Notice of Meeting

You are hereby summoned to a **Meeting of the Parish Council** to be held in the **Hewitt Room** on **Thursday 29 October 2015 at 7.30pm.**

*Julia Warren*  
**Clerk to the Council**

### Agenda

- 1 Apologies for absence**
- 2 Specific Declarations of Interests and Dispensations**
- 3 Public Speaking**
- 4 Minutes of Council**  
To approve the Minutes of the Parish Council meetings held on 24 Sept 2015  
*ATTACHED.*
- 5 Minutes of Committee Meetings**  
To receive the minutes of Committees and approve notes of the following  
Steering group meetings.

Maintenance Committee	28 Sept
Neighbourhood Plan SG	5 October
Community Involvement Committee	12 October
Planning Committee	19 October
Bury Green Garden WG	1 October
Village Weekend WG	13 October
- 6 Maintenance Contractor contract**  
Report including draft contract for services for approval attached

- 7 Members' allowances**  
Consideration of paying allowances for 2016-17. Report attached
- 8 FP29 variation of footpath**  
Approval required. Details circulated. Councillors advised to visit the site to make themselves aware of proposed changes
- 9 UK power works - Baxendale**  
To note planned works to replace aging power pylons on 23 November. Footpath closure required and access to Parish owned land (allotments and grazing field)/ Clerk and Chair of Allotments committee met with contractors 21 Oct to agree.
- 10 Lights up – road closures approval**  
To approve contractor – report attached
- 11 Neighbourhood Plan**  
To approve recommendations of Neighbourhood Plan Steering Group
- To develop a vision statement based upon the Village Plan
  - To obtain evidence extracted from the Village Plan for the basis of future consultation
  - Emphasis to move from 'Village' to 'Parish'
- To review the quotation provided by Alison Eardley (attached) for provision of guidance to the NPSG
- 12 ATP marking**  
Costs received for temporary marking of additional lines – see report. Decision required.
- 13 Butterfield Road play area and open space**  
Update and recommendation to request Persimmon to install a 'Radar' gate/ access for disabled users by the car park to Butterfield Playing Fields.
- 14 Nomansland car park**  
Following the Nomansland Joint Management Committee the Parish Council is asked to approve formal recognition of car parking opposite West End Farm
- 15 Annual Return 2014-15**  
Received 1 October 2015. Notice of inspection placed as required by law. Council now to receive and approve audited accounts. See attached
- 16 Accounts and Finance Reports**  
Attached for consideration and approval.
- 17 Death of senior figure head - policy**  
To consider and agree a policy following the death of a senior figure head – see report, request form SADC for incorporation in their revised protocol
- 18 Consultations, training and meetings**  
Reports from councillors including:  
Code of conduct  
NJC  
New cllrs  
SLCC conference  
CSE Autumn conference  
Nomansland Joint Committee  
St Albans District Association of Local Councils  
Standards Committee  
Crinkle Crankle Garden  
Maintenance Contractor  
Conservation officer  
Highways  
District Parish Conference – SADC have requested feedback – see report.