

Wheathampstead Parish Council

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Clerk to the Council: Julia Warren

15 July 2015

To Members of the Committee **Cllrs G Clark, A Dante, L Halford, S Haynes, D Johnston, T Reason, J Shardlow, P Woodhams**

Other councillors for information
Notice of Meeting

You are hereby summoned to a **Meeting of the Maintenance Committee** to be held in the **Hewitt Room** on **Monday at 20 July 2015 at 7.30pm.**

A handwritten signature in blue ink, which appears to read 'Julia Warren'.

Julia Warren
Clerk to the Council

Agenda

- 1 Apologies**
- 2 Public Speaking**
- 3 Specific Declarations of Interest and Dispensations**
- 4 Minutes of Maintenance Committee meeting of 15 June 2015**
- 5 Report from Maintenance Contractor**
Detail of works undertaken, feedback on any issues encountered and ideas
- 6 Work of rangers, open spaces management**
Ranger reports and working groups
- 7 HMWT projects**
Report on meeting with David Johnson, Living Rivers Officer, and consideration of recommendations
- 8 Treework and vegetation management**
Recommendation to remove ivy clad fallen tree at Melissa Field, now partially lying in the river and adjacent tree now left exposed to wind and susceptible to a similar fate
Update on other tree and vegetation works.
- 9 Willows on North Meads**
To note that tree disease specialists Bartletts had confirmed that many willows on the North Meads were dying as a result of squirrel damage. They had offered to assist with manpower and machinery in clearing dead areas and advise on replanting.
- 10 Fish Survey**
To note that the annual EA fish survey had been undertaken on the Lea n the

- Meads
- 11 Hedgehog survey**
Recommendation to permit a hedgehog survey as part of the National Hedgehog Survey. Details attached
 - 12 Butterfield Play Area**
Progress report.
 - 13 Marford Pavilion**
Recommendation: To thank WWFC for cleaning the interior of the pavilion. To consider Maintenance contractor's report of its condition , see attached.
 - 14 Memorial Hall**
Update on maintenance works
Consideration of CCTV upgrade
 - 15 Memorial Hall car park**
To note that UK Power had agreed to remark the disabled parking bays and hatch the entrance to the footpath. Quotations to partially resurface were being sought.
 - 16 East Lane Car Park extension**
To consider and approve working group recommendations attached including:
Planting of the bund
Signage and seating
Parking arrangements
Painting of barriers and bollards
To note that the Maintenance contractor declined to mark the car park, but subsequently UK Power had agreed to hatch the entrance to the car park extension.
 - 17 Storage Facilities**
To consider additional storage facilities
 - 18 Open Spaces Signage**
Awaiting report from Cllr Shardlow
 - 19 Budget Review**