

**Allotments Committee****08 December 2014, 19.30h**

Present	Councillors	S Haynes P Woodhams J Shardlow	Chairman
		G Copland M Cheale	Baxendale Rep Folly Field Rep
		L Harrison Press Public	Deputy Clerk 0 0

**3901-14 Apologies & Substitutions**

Apologies received from Cllr Clark (another meeting), Rep R Strachan and Rep M Wade (another meeting).

**3902-14 Questions from the Public**

None.

**3903-14 Declarations of Interest**

The Chairman declared a personal interest and advised that he rented 2 allotment plots on Hitchens Field (Minutes 34\*\*/14).

Cllr Shardlow declared a personal interest and advised that he rented 1 allotment plots on Baxendale field (Minutes 24\*\*/14).

Rep M Cheale declared a personal interest and advised that she rented 1 allotment plot on Folly Field.

Rep G Copland declared a personal interest and advised that he rented 1 allotment plot on Baxendale Field.

**3904-14 Minutes**

The Chairman proposed and it was agreed that the Minutes of the meeting held on 15<sup>th</sup> September 2014 be approved.

**Resolved To confirm the Minutes of the meeting held on 15 September 2014 to be a true and fair account and for these to be signed by the Chairman.**

**3905-14 Baxendale Field**

It was reported that flooding from the grazing field on to Baxendale field had been an issue during the last period of heavy rain. It was proposed by Cllr Shardlow that the Deputy Clerk would make enquiries to establish who the landowner of the grazing field was and then to write to them regarding current drainage conditions, seconded by Cllr Woodhams and all agreed. It was also reported that the drain on the hedge at Baxendale was also causing flooding issues. It was proposed

by Cllr Shardlow that Wheathampstead Parish Council attend this area and remove the drain, seconded by Cllr Woodhams and all agreed. It was reported that no work had been undertaken by WOSV following the previous survey and report submitted by the WOSV coordinator, and that the gate had not been fixed. The Deputy Clerk updated the Committee that no work on any of the allotment fields was being undertaken by the WOSV under their diary of worked for 2014/2015. Cllr Shardlow proposed that the programme of works for Baxendale was resubmitted to the Community Involvement Committee for approval and that subsequent maintenance work programmes for all the other allotment fields were also drawn up and submitted to the Community Involvement Committee for approval, seconded by Cllr Woodhams and all agreed.

- Resolved and recommended**
- 1 To note the report.**
  - 2 To establish the identity of the grazing field and write to the owner regarding drainage.**
  - 3 To remove the drain at the hedge.**
  - 4 To resubmit the programme of works for Baxendale to the Community Involvement Committee for approval and that subsequent maintenance work programmes for all the other allotment fields were also drawn up and submitted to the Community Involvement Committee for approval.**

#### **3906-14 Glebe Field**

It was reported that a number of plots remained uncultivated and the Deputy Clerk confirmed that rent money was still outstanding on two plots (42 and 45). It was proposed by the Chairman that the Deputy Clerk write to the plots in arrears, all agreed. It was reported that vehicles were using the bottom track causing damage to the field. It was proposed by the Chairman that the Deputy Clerk produce signage and placed on gate to discourage vehicular access on the bottom track during the winter period, all agreed.

- Resolved and recommended**
- 1 To note the report.**
  - 2 To write to tenants of plots 42 and 45.**
  - 3 To put up signage to discourage vehicular access on the bottom track.**

#### **3907-14 Hitchens**

It was reported that the latch on the bottom gate had not been repaired. It was also reported that the wood chippings area were too high. The Chairman stated he would endeavour to ascertain who was responsible and request that no further chippings were left. It was reported that that plot holder 24 was discarding soil along the hedge line causing a visible soil wall. It was agreed by the Chairman that the Deputy Clerk was to write to the plot holder and request that the soil is

