

Wheathampstead Parish Council

The Memorial Hall, Marford Road, Wheathampstead,
Herts. AL4 8AY
Tel: 01582 832541
Email: info@wheathampstead-pc.gov.uk



Clerk to the Council: Julia Warren

12 January 2016

To Members of the Committee **Cllrs G Clark, A Dante, L Halford, S Haynes, D Johnston, T Reason, J Shardlow, P Woodhams**

Other councillors for information
Notice of Meeting

You are hereby summoned to a **Meeting of the Maintenance Committee** to be held in the **Hewitt Room** on **Monday 18 January 2016** at **7.30pm**.

A handwritten signature in blue ink, appearing to read 'Julia Warren'.

Julia Warren
Clerk to the Council

Agenda

- 1 Apologies**
- 2 Public Speaking**
- 3 Specific Declarations of Interest and Dispensations**
- 4 Minutes of Maintenance Committee meeting of 16 November 2015**
- 5 St George's School consultation on proposed admission arrangements for Sept 2017**
Recommendation approval of draft response.
- 6 Report from Maintenance Contractor**
Detail of works undertaken, feedback on any issues encountered and ideas
- 7 Work of rangers, open spaces management – report of rangers' meeting on 12 January 2016**
Ranger reports and working groups, recommendations for open spaces management.
- 8 Riverwork proposals**
Recommendation to agree in principal to seek EA approval for work on the River Lea at the Meads and include the project as part of the HMWT's Upper Lea Catchment Management Plan. Report attached.
- 9 Treework and vegetation management**
Update on other tree and vegetation works including recommendations for work following rangers' meeting
- 10 Melissa Field**
Update and recommendations for discouraging unauthorised vehicular access and fishing at Melissa.

11 Opens spaces maintenance

To review and approve open spaces management plans following discussions with rangers.

12 Open Spaces Signage & review of Council noticeboards

Awaiting report from Cllr Shardlow on open spaces signage. Consideration of rationalisation of currently council noticeboards, many of which are somewhat tired and dilapidated, recommendation a number of removed permanently, a few replaced by more appropriate lockable boards

13 Signage at Folly Playing Fields

Car parking is provided for users of the recreational facilities – archery, football pitch, allotments, play area at Folly Fields, however particularly at weekends residents parked vehicles often leave little room for those using the recreational facilities. Recommendation: to approve request to install signs advising of parking priorities at Folly Fields. Residents' association to also be advised.

14 Bench Policy

To approve a policy on bench design, commemorative bench donation, location etc

15 Budget Review

16 Maintenance Contractor contract

Consideration of contract tender – confidential session