

Wheathampstead Parish Council

The Memorial Hall, Marford Road, Wheathampstead,
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Clerk to the Council: Julia Warren

22 March 2016

To: All Councillors

Cllrs: D Johnston (Chairman), A Brewster, G Clark, A Dante, D Davies, E Habib, L Halford, S Haynes, T Reason, J Shardlow, P Wilby, P Woodhams

Notice of Meeting

You are hereby summoned to a **Meeting of the Parish Council** to be held in the **Hewitt Room** on **Thursday 31 March 2016 at 7.30pm.**



Julia Warren
Clerk to the Council

Agenda

- 1 Apologies for absence**
- 2 Specific Declarations of Interests and Dispensations**
- 3 Public Speaking**
- 4 Minutes of Council**
To approve the Minutes of the Parish Council meetings held on 25 February (attached).
- 5 Minutes of Committee Meetings**
To receive the minutes of Committees and approve notes of the following Steering Group meetings.

Community Involvement Committee	14 March 2016
Planning Committee	21 March 2016
Neighbourhood Plan SG	7 March 2016
Village Weekend WG	2016
Maintenance Committee	29 February 2016
Nomansland Joint Committee	14 January
Wheathampstead Community Safety Forum	17 Feb

- 9 Review of Risk Toolkit (attached)**
As discussed at January Council the risk management toolkit had been reviewed and updated. (attached) Recommendation to approve and adopt the risk toolkit
- 10 Review of Emergency Plan(attached)**
Recommendation to approve and adopt the Emergency Plan
- 11 Planning request**
Consideration of Sherrards Development proposal to landscape the verge adjacent to 2 Meads Lane and offer planting and ten years's maintenance. This area is often used for informal parking and may be alternatively considered for disabled parking allocation as it is closer to the Meads than East Lane Car Park. Parking enforcement to be considered with this option.(details attached)
- 12 Amwell bridleway**
To make councillors aware of the potential offer for a permissive bridleway on Amwell Farm across Nomansland and seek initial thoughts and approval in principal (details attached).
- 13 WDPS request to sow wild flower seeds**
Consideration of request to sow wild flower seeds on Parish council owned land, beginning with the area by the apple tree opposite the Mead Hall (details attached)
- 14 Road Safety fund application**
Mr Woods, and a number of residents have expressed concerns of visibility on the Lamer Lane/ Station Road roundabout and seek Council's support to seek funding from the PCC for lower vegetation.
- 15 Donation to James Marshall**
The late Jacqueline Turner's wake was held in the Memorial Hall on 10 March. Jacqueline, a former Clerk and Councillor to the Parish Council stood for 16 years as trustee to James Marshall. It has been suggested that a donation in matching hall rental be made to the charity in her name.
- 16 VAT report**
To consider implications of annual VAT report, attached. Currently WPC is not VAT registered and is within limits, however major new projects will affect VAT position. Recommendation to carefully monitor expenditure and consider VAT registration.
- 17 Request to use metal detector**
A verbal request has been received (to be confirmed in writing) to use a metal detector on Parish Council land. Details will follow. Council to bear in mind any precedent caused by a decision regarding metal detecting.
- 18 Pump delivery**
To consider request from St Helen's School to undertake delivery of the Pump
- 19 Consultations**
Notification of consultations for consideration.
- 20 Reports on training and meetings**
Reports from councillors
- 21 Accounts and Finance Reports**
Attached for consideration and approval.
- 22 Online banking**
To confirm signatories
- 23 Exclusion of Press and Public**
In accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the consideration of the item set out below on the grounds that publicity would be prejudicial to the general interest by reason of the confidential nature of the business to be transacted.
- 24 Contract for services**

