

Wheathampstead Parish Council

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Clerk to the Council: Julia Warren

22 July 2016

**To: All Councillors**

**Clrs: D Johnston (Chairman), A Brewster, G Clark, A Dante, D Davies, E Habib, L Halford, S Haynes, T Reason, J Shardlow, P Wilby, P Woodhams**

### **Notice of Meeting**

You are hereby summoned to a **Meeting of the Parish Council** to be held in the **Hewitt Room** on **Thursday 28 July 2016 at 7.30pm.**

*Julia Warren*  
**Clerk to the Council**

### **Agenda**

- 1 Apologies for absence**
- 2 Specific Declarations of Interests and Dispensations**
- 3 Public Speaking**
- 4 Tennis Club court refurbishment**  
Presentation by Wheathampstead Lawn Tennis Club on refurbishment of the Tennis Courts
- 5 Minutes of Council**  
To approve the Minutes of the Parish Council meetings held on 30 June (attached).
- 6 Minutes of Committee Meetings**  
To receive the minutes of Committees and approve notes of the following Steering Group meetings.

Wheathampstead Community Safety Forum	8 June 2016
Neighbourhood Plan SG	4 July 2016
Nomansland Joint Committee	14 July 2016
Maintenance Committee	18 July 2016
Village Weekend WG	19 July 2016

**7 Neighbourhood Plan Recommendations**

To approve recommendations of the Neighbourhood Plan Steering Group

**8 Plans referred from Planning Committee**

Consideration of plans referred from Planning Committee

**9 Memorial Hall refurbishment**

Update of refurbishment of Memorial Hall and consideration of next phase including budget review.

**10 Project and task review**

Update, review and prioritisation of tasks and projects. List attached for consideration and discussion

**11 Working group review**

Recommendation that the Crinkle Crankle project be incorporated into the Community Involvement agenda.

Recommendation that an events working group be formed to encompass events, subgroups to focus on specifics. It is envisaged that this group cover Lights up event, Village Weekend, specific events such as Station Platform-George Bernard Shaw 'unveiling' and various future events large and small.

**12 CiLCA Success**

To report that the Deputy Clerk has successfully completed her Certificate in Local Council Administration. Recommendation to approve her contractual pay increment of one scale point effective from 1 August 2016

**13 Special Expenses**

The Deputy Chief Executive (Finance) SADC gave a presentation to SADALC on special expenses. This has raised concerns that the allocation of special expenses to St Albans City penalises parish residents as St Albans is not parished and does not collect a separate precept. Recommendation that clarification is sought to understand the justification for these allocations.

**14 Roundwood School anti bribery policy**

Roundwood School has on occasions hired the Hewitt Room. Recommendation to note that the School policy is that all suppliers sign their anti-bribery policy (attached).

**15 Wheathampstead Ward Profile**

To note the St Albans Ward Profile as distributed by SADC

**16 Accounts and Finance Reports**

Attached for consideration and approval.

**17 Consultations**

Notification of consultations for consideration:  
Response to District Local Plan- draft follows.

**18 Reports on training and meetings**

Reports from councillors.

Including meeting regarding the Crinkle Crankle wall works, CIPFA Annual Conference, Neighbourhood plan workshop on site selection for housing needs, SADALC meeting