

**Wheathampstead Parish Council
Maintenance Committee
14 November 2016, 19.30h**

Present	Councillors	P Woodhams S Haynes D Johnston L Halford	Chairman
		Louise Harrison Press Public	Deputy Clerk 0 1

4860-16 Apologies & Substitutions

Apologies were received from Councillors E Habib, T Reason, A Dante, J Shardlow and G Clark (personal reasons). In the absence of the Chairman, the Vice Chairman Councillor Woodhams took the chair.

4861-16 Public Speaking

One.

4862-16 Specific Declarations of Interest and Dispensations

None.

4863-16 Minutes of Maintenance Committee meeting of 26 September 2016

Councillor Woodhams proposed, seconded by Councillor Johnston, and it was agreed that the Minutes of the meeting held on 26 September 2016 be approved.

Resolved To confirm the Minutes of the meeting held on 26 September 2016 to be a true and fair account and for these to be signed by the Chairman.

4864-16 Report of Maintenance Contractor

It was reported that a meeting was to take place with John Murray regarding Marshalls Heath. Clearing the Memorial Hall and East Lane carpark of leaves was underway.

The contractor had been approached to provide a quote for clearing ELCP of debris and cutting back vegetation around and along Meads Lane area, this was to be done once leaves had fallen and cleared.

The "No Exit" sign for the Memorial Hall and new cigarette boxes had been collected and were to be installed.

Two new goal nets on the ATP were requested to replace current ones.

The issue of sludge in the drains at ELCP were discussed. It was proposed by Cllr Johnston, seconded by Cllr Haynes, that the Deputy Clerk obtain a quote from the contractor to clear out the gullies, all agreed.

- Resolved**
- 1 To cost replacing two goal nets on the ATP with the current supplier.**
 - 2 Obtain quote from contractor to clear gullies in ELCT**
 - 3 To note the report.**

4865-16 Work of rangers and open space management including river works

Butterfield Nature Reserve ranger read through her report. It was agreed that the Deputy Clerk would contact the contractor to establish whether the following actions could be costed:

- repair gate into the sheep field from the B651
- clear and cut the chalk bank

It was agreed that the Deputy Clerk would contact the organiser of WOSV and request that works discussed were integrated into the WOSV calendar next year:

It was agreed that Cllr Halford would contact the local scouts and explorers group to see if they would be willing to cut down saplings and vegetation around the area under the supervision of Mark Carter.

The report from the Meads Ranger was read out and the Committee noted and thanked the Ranger for all his hard work, especially in relation to the willows on the north side of the Meads. The concerns regarding flooding at the Forge were noted. It was agreed that the Deputy Clerk would contact the ranger to clarify the work required to prevent flooding and to then obtain a quote from the contractor to carry out this work.

A discussion took place regarding the role of the Forge ranger and it was agreed that this matter should be brought up at a future meeting.

The other ranger reports were read out and noted. The Deputy Clerk informed the Committee that two enquiries had come into the office requesting the area opposite the Cross Keys (with the goal posts) was regularly cut. It was agreed that the Deputy Clerk would obtain a quote from the contractor to undertake this work regularly.

The open access onto the Hyde area on Bowers Heath was noted. The Deputy Clerk was asked to make an urgent request with the contractor to place concrete bollards on the access area as soon as possible.

The Deputy Clerk informed the committee that a request had come in to the office from the contractor with regards to

clearing the footway along the Lower Luton Road on the Melissa Field side back to the fence line. It was agreed that the Clerk was to make enquiries with Highways Together regarding this work and report back.

- Resolved**
- 1 To contact the Council contractor and cost repairs to the gate and clear and cut the chalk bank.**
 - 2 To contact WOSV and request following work integrated into next year's programme: clear second parallel path with football pitches including cutting down overhanging branches; clear and cut down lower branches of tree in sheep field so that there is an area of shade and cover; and clear triangle area (ant hills).**
 - 3 Cllr Halford to contact scouts and explorers group to see if they would willing to cut down saplings and vegetation around the scrap area under the supervision of Mark Carter.**
 - 4 Deputy Clerk to contact the Meads the ranger to clarify the work required to prevent flooding and to then obtain a quote from the contractor to carry out this work.**
 - 5 Role of Forge ranger to be discussed at a future meeting.**
 - 6 Deputy Clerk to request concrete bollards be place on the Hyde access area on Bowers Heath ASAP.**
 - 7 Deputy Clerk to obtain a quote from the contractor to undertake clearing/mowing of area opposite Cross Keys regularly.**
 - 8 Enquiries to be made with Highways Together to reinstate fence line and clear mud from pavement on Melissa Field side of Lower Luton Rd.
To note the reports.**

4866-16 Tree work and vegetation management

The Vice Chairman reported that following recent clearing work around the fence area near the Tythe Barn a remaining tree stump needed removing. A budget of not more than £150 was agreed and the WPC office was authorised to spend up to £150 on this work.

- Resolved**
- To organise cutting down and removal of tree stump at the fence area of the Tythe Barn for not more than £150.**

4867-16 Play Area signage

A final design for approval was awaited.

Resolved To note the report.

4868-16 Marford Football Pavilion

The Committee were informed that the work in the Marford Pavilion had been completed and members were invited to visit the site and inspect the work.

It was reported by the Deputy Clerk that leaks had been reported from the roof at Butterfield Pavilion. It was agreed that the Deputy Clerk was to obtain quotes for a new roof.

Resolved

- 1 To note the report.**
- 2 Members were invited to visit the Marford Pavilion site.**
- 3 Deputy Clerk was to obtain quotes for a new roof on the Butterfield Pavilion.**

4869-16 Budget report

No report available

The Chairman declared the meeting closed at 20.40h.

Dated this day of 2017

Chairman