

Wheathampstead Parish Council

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Clerk to the Council: Julia Warren

11 July 2016

To Members of the Committee **Cllrs G Clark, A Dante, E Habib, L Halford, S Haynes, D Johnston, T Reason, J Shardlow, P Woodhams**

Other councillors for information
Notice of Meeting

You are hereby summoned to a **Meeting of the Maintenance Committee** to be held in the **Hewitt Room** on **Monday 18 July 2016** at **7.30pm**.

A handwritten signature in blue ink, appearing to read 'Julia Warren'.

Julia Warren
Clerk to the Council

Agenda

- 1 Apologies**
- 2 Public Speaking**
- 3 Specific Declarations of Interest and Dispensations**
- 4 Minutes of Maintenance Committee meeting of 29 February 2016**
- 5 Report from Maintenance Contractor**
Detail of works undertaken, feedback on any issues encountered and ideas. Including removal of unrepairable bench in Rectory Meadow and making good of area, and replacement of swing seats at Maltings Drive and bins at the Scout Hut and Marford Pavilion
- 6 Work of rangers, open spaces management**
Ranger reports and works
- 7 River work report**
Update from ranger on work to River Lea at East Lane Car Park
- 8 Treework and vegetation management**
Update on other tree and vegetation works including request for work at Rectory Copse and request for reduction/removal of sycamore in Brocket View
- 9 Play area maintenance**
Recommendation to approve purchase of loose fill to top up play areas.
- 10 Bury Green Garden**
Recommendation to approve a maintenance budget for the Bury Green Garden of £500
- 11 Noticeboards**
Consideration of quote for mapping for 6 noticeboards

12 Marford Football Pavilion

Recommendation to approve maintenance works.

13 Memorial Hall works

Recommendation is that the alarm system is upgraded. Quotations attached.

14 New bench Rectory Meadow

Recommendation to buy a new bench to replace the broken one.