

Wheathampstead Parish Council

Parish Council Meeting

27 July 2017 – 20:10

Present: Councillors D Johnston Chairman
G Clark
D Davies
L Halford
S Haynes
P Woodhams

J Warren Clerk to the Council

Press 0
Public 0

5201-17 Apologies

Apologies were received from Councillors E Habib, T Reason and P Wilby (personal).

5202-17 Public Speaking

None.

5203-17 Specific Declarations of Interest & Dispensations

None.

5204-17 Minutes of Council

The Chairman proposed, and it was agreed that the Minutes of the meetings held on 29 June 2017 be approved.

Resolved:

To confirm the Minutes of the meetings held on 29 June 2017 to be a true and fair account and for these to be signed by the Chairman.

5205-17 Minutes of Committee Meetings

Notes and minutes of working group and committee meetings had been circulated for information. The Chairman proposed, and it was agreed that these be received.

Resolved:

To receive the notes and minutes of the following meetings:

Community Involvement Committee	12 June
Wheathampstead Community Safety Forum	16 June
Maintenance Committee	19 June
Planning Committee	29 June
Nomansland Joint Committee	13 July
Village Weekend Working Group	18 July

5206-17 Plans referred from Planning Committee

None.

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5207-17 Neighbourhood Plan Steering Group Update

Further to Minute 5188-17 housing needs survey forms had been prepared for the missing postcode areas, some had already been delivered. Councillors agreed to hand deliver all but the most outlying areas. It was noted that the next steering group meeting was on 7 August.

The criteria for objectively allocating sites needed to be agreed, subgroup to meet with consultant Alison Eardley. Process for call for sites to be discussed at the Steering Group meeting on 7 August.

Resolved:

To note the report

5208-17 Review of Village Weekend 2017

The notes of the meeting on 18 July had been circulated.

The dates for 2018 were agreed at 7-8 July 2018. However the Chairman emphasised the need for more volunteers to make it viable. Village Weekend 2017 had been very successful but a huge drain on a limited number of people. Long term this was not sustainable. Similarly for Light's Up in November, volunteers were required.

The Chairman proposed, and it was agreed that individuals be personally approached to assist with specific tasks. He would also call a meeting, in September, inviting representatives from village organisations to discuss how the community could assist in delivering these events.

Resolved:

- **To call a meeting, in September inviting representatives from village organisations to discuss how the community could assist in delivering events including Lights Up and Village Weekend.**
- **Village Weekend 2018 agreed as 7-8 July 2018.**

5209-17 Speed Indication Device

Councillor Clark proposed, seconded by Councillor Woodhams, and it was agreed, that County Councillor Annie Brewster's offer to match fund a moveable Speed Indication Device initially for the Lower Luton Road be accepted. Wheathampstead Parish Council was asked to fund approximately £2,255.

Resolved:

To match fund to £2,255 with Hertfordshire County Council a moveable Speed Indication Device initially to be placed on the Lower Luton Road.

5210-17 Cyclocross event

A request had been received from a local resident to consider holding a cyclocross bike event on Marford Playing Fields in winter 2017 or 2018. This would form part of a regional series of British

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Cycling Events attended by approximately 300 competitors plus supporters. Parking on the Marford Playing Fields had also been requested for up to 200 cars.

Councillors were aware of the efforts undertaken to prevent the fields becoming a mire in the winter, the fitness group's location was regularly moved and the football pitches maintained, de-compacted and monitored.

Councillor Woodhams proposed, seconded by Councillor Davies and it was agreed that much as the Parish Council appreciated the value of events such as cyclocross it was considered that the ground on Marford Playing Fields, especially in winter months, was not suitable. It was prone to becoming soft and cut up. Council welcomed the opportunity to meet with the representative to see whether their proposals for another venue may suffice.

Resolved:

That whilst the Parish Council appreciated the value of events such as cyclocross it was considered that the ground on Marford Playing Fields, especially in winter months, was not suitable. It was prone to becoming soft and cut up. Council welcomed the opportunity to meet with the representative to see whether their proposals for another venue may suffice.

5211-17 First Aid, CPR and Defibrillator Training

Councillor Haynes proposed, seconded by Councillor Clark, and it was agreed that Standon and Puckeridge Community First Responders (who had attended Village Day) be asked to deliver First Aid awareness training for staff, councillors and rangers; and in the evening CPR and Defibrillator training for the community. A donation of £200 was agreed. Once a date was agreed community groups to be asked to send a representative.

Resolved:

That Standon and Puckeridge Community First Responders be asked to deliver First Aid awareness training for staff, councillors and rangers; and in the evening CPR and Defibrillator training for the community. A donation of £200 was agreed.

5212-17 Project and Task Review

The list of projects and tasks was discussed. The Clerk was to discuss with the internal auditor methods for taking damage/alarm call out deposits from hirers, it being uncertain if a credit card deposit was a good way forward. Signage regarding parking at the Memorial Hall being for onsite facilities users only, and not overnight, was to be installed.

Resolved:

To note the report and amended priorities.

5213-17 Accounts and Finance Reports

The Chairman proposed, and it was agreed, to note the reports.

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Resolved:

To note the reports.

5214-17 Consultations

The Chairman proposed and it was agreed that the detailed consultation response to the consultation on the potential transfer of governance of Hertfordshire Fire and Rescue Service from Hertfordshire County Council to the Police and Crime Commissioner be approved and submitted as circulated. Wheathampstead Parish Council supported HCC in rejecting the transfer of governance of HFRS from HCC to the PCC.

Councillor Woodhams proposed, seconded by Councillor Haynes, and it was agreed that the Katherine Warrington School consultation response amended as discussed be approved and submitted. Councillors welcomed the chance to work with partners to establish a new community school, and sought clarification and assurances on a number of issues including safety and access arrangements

The Chairman proposed and it was agreed that the proposals for the Nomansland Greenspace Action Plan 2018-2023 were reasonable and acceptable.

Councillors noted that on a number of occasions access to King Edward Place had been compromised or blocked, including for emergency vehicles. Councillor Woodhams proposed, seconded by Councillor Halford, and it was agreed that Wheathampstead Parish Council was in full support of the 'no waiting at any time' restriction for King Edward Place put forward in the draft Traffic Regulation Order 07-To-2017.

Resolved:

To approve and submit the consultation response

- **on the potential transfer of governance of Hertfordshire Fire and Rescue Service from Hertfordshire County Council to the Police and Crime Commissioner**
- **The Katherine Warrington School consultation.**
- **Nomansland Greenspace Action Plan 2018-2023**
- **Traffic Regulation Order 07-To-2017 in relation to King Edward Place.**

5215-17 Reports on training and meetings.

Councillor Johnston reported on his attendance at a meeting at Mount Carmel Kindergarten with the Clerk and County Councillor Brewster. The Principal wished to bring a business proposal for Council's consideration to open a second unit in Wheathampstead potentially at Butterfield Road. He had invited her to discuss this in outline at August Council.

The Clerk and Councillor Clark attended the HCC annual partnership meeting on 3 July. This covered planning, including neighbourhood planning, resilience and flood management, with an emphasis on partnership working and support. Roles and responsibilities were

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covered, with explanation as to how and why. It was anticipated that support for revamping parish disaster plans would come from this.

The Clerk attended a General Data Regulation/Data Protection Bill 2017 course on 4 July. She had circulated L04-17 NALC legal briefing to assist councillors' awareness of the changes in law and necessary compliance. It was due to come into effect May 2018. The Clerk's concerns on its implications were noted and a further briefing requested.

The Chairman declared the meeting closed at 21:50

Dated this day of 2017

Chairman

Wheathampstead Parish Council