

Wheathampstead Parish Council

The Memorial Hall, Marford Road, Wheathampstead,
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Clerk to the Council: Julia Warren

19 August 2015

To: All Councillors

Clrs: D Johnston (Chairman), A Brewster, G Clark, A Dante, D Davies, E Habib, L Halford, S Haynes, T Reason, J Shardlow, P Wilby, P Woodhams

Notice of Meeting

You are hereby summoned to a **Meeting of the Parish Council** to be held in the **Hewitt Room** on **Thursday 27 August 2015 at 7.30pm.**



Julia Warren
Clerk to the Council

Agenda

- 1 Apologies for absence**
- 2 Specific Declarations of Interests and Dispensations**
- 3 Public Speaking**
- 4 Presentation – development 3 Station Road**
Presentation/councillors' discussion opportunity with Jarvis regarding potential development to land to the rear of 3 Station Road
- 5 Minutes of Council**
To approve the Minutes of the Parish Council meetings held on 30 July 2015
ATTACHED.
- 6 Minutes of Committee Meetings**
To receive the notes of the following working group meetings.

Community Involvement Committee	6 July
Wheathampstead Community Safety Forum	29 June
Neighbourhood Plan WG	17 Aug
Crinkle Crinkle Garden WG	3 Aug
Bury Green WG	4 Aug

- 7 Planning**
 Consideration of plan below
 5/2015/1966 The Barn, Wheathampstead Place Station Road Wheathampstead Hertfordshire Change of use from Class B1(business) to Class C3 (dwellings) to create two, two bedroom flats, associated internal works and landscaping at The Barn Wheathampstead Place
- 8 Approval of plans to upgrade the Sam Collins room in the Memorial Hall.**
 Details attached
- 9 Grant application – History Society & Heritage Trail website**
 Details attached
- 10 Grant Policy**
 Currently WPC does not have a formalised grant policy – draft for adoption attached. This forms part of the Deputy Clerk’s CiLCA training and is a requirement should WPC decide to look for participating in the Local Council Award Scheme
- 11 Neighbourhood Plan WG recommendations**
 To approve recommendations of NP WG
 - Initial modus operandus and draft ToR
 - Investigation of communication & engagement methods including social media
 - Identification of key individuals for co-option to steering group
 - Engagement of project officer
- 12 Use of Social Media Training**
 To approve social media training as discussed at the NP WG – 16 Sept, details attached
- 13 New roads and street works training**
 Consideration of staff training and working with neighbouring councils – see attached
- 14 Butterfield Road play area and open space**
 Update including consideration of service provision
- 15 Accounts and Finance Reports**
 Attached for consideration and approval
- 16 Consultations, training and meetings**
 Reports from councillors
 SADC Gypsy, Traveller and Travelling Showpeople Accommodation Needs Assessment (GTANA) for Strategic and Detailed Local Plans – response in time for 15 Sept SADC agenda – draft response attached (Gill)
 Gambling Act 2005 – review of The Statement of Licensing Principles which is open to public consultation between 13th August 2015 and 8th October 2015; a copy of the policy is available on the Council’s website
<http://www.stalbans.gov.uk/>