

**Wheathampstead Parish Council  
Parish Council Meeting  
28 July 2016, 19.30h**

Present	Councillors	D Johnston	Chairman
		G Clark	
		A Dante	
		D Davies	
		E Habib	
		L Halford	
		S Haynes	
		T Reason	
		P Wilby	
		P Woodhams	
		J Warren	Clerk to the Council
		Press	0
		Public	2

**4738-16 Apologies**

Apologies were received from Councillor A Brewster.

**4739-16 Public Speaking**

None.

**4740-16 Specific Declarations of Interest & Dispensations**

Councillor Dante declared an interest in Minute 4741-16 being a member of Wheathampstead Lawn Tennis Club.

**4741-16 Tennis Club court refurbishment**

Messrs Jason Baker and Keith Andrews from the Wheathampstead Lawn Tennis Club spoke about renewal of the tennis court surfaces. Their preference was for artificial grass rather than tarmac and a financial donation towards this increased cost was suggested. WLTC offered to prepare a specification for tender documents and work with WPC in managing the project. It was suggested that this be brought back to the Community Involvement Committee together with details of a proposed maintenance regime

**Resolved Full proposal to be brought to Community Involvement Committee.**

**4742-16 Minutes of Council**

The Chairman proposed, and it was agreed that the Minutes of the meetings held on 30 June 2016 be approved.

**Resolved To confirm the Minutes of the meetings held on 30 June 2016 to be a true and fair account and for these to be signed by the Chairman.**

#### **4743-16 Minutes of Committee Meetings**

The Chairman proposed, and it was agreed, that the following draft Committee minutes and working group notes were received and adopted:

Neighbourhood Plan SG	4 July 2016
Nomansland Joint Committee	14 July 2016
Village Weekend WG	19 July 2016
Planning Committee	25 July 2016

**Resolved To receipt and adopt the draft minutes and notes of**

<b>Neighbourhood Plan SG</b>	<b>4 July 2016</b>
<b>Nomansland Joint Committee</b>	<b>14 July 2016</b>
<b>Village Weekend WG</b>	<b>19 July 2016</b>
<b>Planning Committee</b>	<b>25 July 2016</b>

#### **4744-16 Neighbourhood Plan recommendations**

It was noted that a number of working groups had now been formed to feed back to the main Neighbourhood Plan Steering Group.

**Resolved To note the report.**

#### **4745-16 Plans referred from Planning Committee**

None.

#### **4746-16 Memorial Hall refurbishment**

Further to Minute 4708-16 it was reported that the remaining Audio Visual work would be undertaken later in August, also painting of the rear (east) wall). Further quotes were awaited for both the intruder alarm and refurbishing the hall and stage floors. The Chairman proposed and it was agreed that the contractor be approved by Clerk and Chairman

**Resolved The contractor for both intruder alarms and refurbishment of hall and stage floors be approved by Clerk and Chairman.**

#### **4747-16 Project and task review**

A list of projects and tasks had been circulated. It was agreed that this be regularly presented for review and (re) prioritisation. It was acknowledged that it was a live document,

members were encouraged to identify additional items for inclusion.

**Resolved**                    **To note the report and to feedback information to the Clerk.**

#### **4748-16 Working Group review**

Further to Minute 4708-16 it was agreed that the Facilities Management Working Group consider a specification to discuss with an architect regarding refurbishment of the Memorial Hall

**Resolved**                    **Facilities Management Working Group to consider specification for architect regarding refurbishment of the Memorial Hall.**

#### **4749-16 CiLCA Success**

It was reported that the Deputy Clerk had successfully completed her Certificate in Local Council Administration. Her contractual pay increment of one scale point effective from 1 August 2016 was approved

**Resolved**                    **To congratulate the Deputy Clerk who had successfully completed her Certificate in Local Council Administration and would receive an incremental salary scale point.**

#### **4750-16 Special Expenses**

It was reported that the Deputy Chief Executive (Finance) SADC gave a presentation to SADALC on special expenses. This had raised concerns that the allocation of special expenses to St Albans City penalised parish residents as St Albans was not parished and did not collect a separate precept.

Councillor Wilby proposed, seconded by Councillor Dante and it was agreed that clarification was sought to understand the justification for these allocations, and that the CFO be invited to WPC.

**Resolved**                    **That clarification was sought to understand the justification for special expenses allocations, and that the CFO be invited to WPC.**

#### **4751-16 Roundwood School anti bribery policy**

It was reported that Roundwood School had on occasions hired the Hewitt Room. School policy Was that all suppliers sign their anti-bribery policy. It was noted that the Clerk would sign this when the school next hired Council premises.

**Resolved**                    **That the Clerk would sign the anti- bribery policy when the school next hired Council premises.**

#### **4752-16    Wheathampstead Ward Profile**

St Albans District Council had circulated Ward profiles. Councillors observed how positively Wheathampstead residents perceived life in the parish and the improvement over recent years.

**Resolved**                    **To note the positive perception of Wheathampstead residents of their parish and the improvement over recent years.**

#### **4753-16    Accounts for Payment and Finance Reports**

The Chairman proposed and it was agreed to note the reports

**Resolved**                    **To note the reports.**

#### **4754-16    Consultations**

Councillor Shardlow had agreed to prepare a draft response to St Albans District Council Detailed Local Plan policies consultation for the Neighbourhood Plan Steering Group to consider.

#### **4755-16    Reports on training and meetings**

Written reports from the Clerk and councillors on meetings and conferences attended had been circulated and were noted.

The Clerk had attended the St Albans District Association of Local Councils (SADALC) meeting and CIPFA annual conference on powering growth and transforming public services. This included discussion on agencies and local and central government working together following the Referendum decision to leave Europe.

Councillors Johnston and Brewster had attended the leavers' service at St Helen's School and Councillor Woodhams had attended at Beech Hyde. They had presented achievement awards.

Councillors Johnston and Woodhams with the Clerk had met the SADC Conservation officer to discuss work on the Crinkle Crinkle Wall. A full report had been given to the Community Involvement Committee.

Councillors Johnston and Woodhams with Richard Brett and Rick Sanderson had attended a Neighbourhood Plan workshop which looked to provide a toolkit for parishes. This was an opportunity offered to all parishes by St Albans District Council.

Councillor Clark had attended a Green Flag awards celebration for Hertfordshire. It was agreed that the Clerk look into potentially

entering Wheathampstead in a future year.

**Resolved            To note the reports**

**The Chairman declared the meeting closed at 21.30h.**

**Dated this            day of            2016**

**Chairman**