

## Wheathampstead Parish Council

### Parish Council Meeting

29 March 2018 – 19:00

Present:	Councillors	P Woodhams	Chairman
		J Booth	
		G Clark	
		D Davies	
		E Habib	
		S Haynes	
		O McKenzie	
		T Reason	
		T Ryan	
		P Woodhams	
		J Warren	Clerk to the Council
		Press	0
		Public	1

The meeting began with refreshments and the opportunity to talk informally.

#### **5559-18 Apologies**

Apologies were received from Councillors D Johnston and L Halford. Vice Chairman, Councillor Woodhams took the chair.

#### **5560-18 Co-option of a parish councillor**

The Chairman welcomed the Ruby O'Brien to the meeting and explained the process for co-option. Following the recent resignation of Councillor Shardlow a vacancy existed which Council was legally required to seek to fill. (LGA 1972 s 89, LGA 1972 sch 12 s39).

The co-option process was agreed as at Minute 5339-17.

Two applications had been received, the second candidate had not attended and no explanation was available. The application forms for both candidates had been circulated.

Following Ruby O'Brien's presentations a paper ballot was undertaken of councillors present. Ballot forms were presented, voting by a clear majority vote.

The Clerk acted as 'presiding officer' and declared Ruby O'Brien duly elected. She was invited to sign the declaration of acceptance of office and so commence as councillor. Declaration of interests and code of conduct forms were to be completed at the earliest opportunity as was an informal induction process conducted by the Clerk

#### **Resolved:**

**To declare Ruby O'Brien elected as parish councillor through the co-option process**

**Wheathampstead Parish Council**

**The Chairman declared the meeting closed at 19:30**

**Dated this                    day of                    2018**

**Chairman**