

**Wheathampstead Parish Council
Community Involvement Committee
22 February 2016, 19.30h**

Present	Councillors	L Halford G Clark D Davies S Haynes D Johnston T Reason P Woodhams	Chairman
		Julia Warren	Clerk
		Press	0
		Public	4

4567-16 Apologies & Substitutions

Apologies were received and accepted from Councillors A Brewster and J Shardlow (personal reasons).

4568-16 Public Speaking

None .

4569-16 Specific Declarations of Interest and Dispensations

Councillor Woodhams declared a personal interest in Minute 4570-16 as his wife was vice-chairman of the WCG. Councillor Halford declared a personal interest in Minute 4577-16 as treasurer of the WDPS.

4570-16 Consideration and approval of 2016-17 grant applications

Representatives from the organisations seeking grants made their individual presentations after which councillors debated them.

A grant for £4,000 to the CAB had been approved at Minute 4487-16.

Councillor Reason proposed, seconded by Councillor Davies, and it was agreed, that a grant of £500 be given to the Thursday Club towards the hire cost of a minibus converted for disabled use used to transport members to and from their homes.

Councillor Reason proposed, seconded by Councillor Haynes, and it was agreed, that a grant of £660 be given to the Wheathampstead Community Group towards insurance premiums for volunteer drivers and public liability insurance.

Councillor Davies proposed, seconded by Councillor Reason, and it was agreed, that a grant of £500 be given to the Friends of St Helens towards a community performance of Noye's Fludde.

Councillor Reason proposed, seconded by Councillor Davies, and it was agreed, that a grant of £500 be given to the 1st Wheathampstead Scouts towards replacement windows for the Scout Hut.

The Chairman proposed, and it was agreed, that a marquee be provided for the Wheathampstead Wanderers celebration of young peoples' achievements event on 11 June. Presentation Day occurred during the refurbishment of the Sam Collins Room of the Memorial Hall so space was limited within the Hall to the Hewitt Room. The WWFC would be charged £300 to cover the use of facilities plus an additional fee for the ATP.

- Resolved**
- 1 To approve the following grants for 2016-17:
CAB £4,000
Thursday Club £500
Wheathampstead Community Group £660
Friends of St Helen's £500
1st Wheathampstead Scouts £500**
 - 2 To provide a marquee for the WWFC Presentation Day/celebration of young peoples' achievements as the main hall would be unusable.**

4571-16 Minutes of meeting of 22 January 2016

The Chairman proposed and it was agreed that the Minutes of the meeting held on 22 January 2016 be approved

- Resolved**
- To approve the Minutes of the Community Involvement Committee Meeting on 22 January 2016**

4572-16 Football requests

Mr Ellis, on behalf of the Wheathampstead Wanderers FC requested that the grass football pitches be once again vertidraind, weedkilled and regrassed. He also observed that the area used by Regiment Fitness was becoming compacted and recommended that Council consider having this area similarly treated. He also advised his concerns regarding drainage at the Butterfield site and said the WWFC would like a drainage report commissioned. It was understood that as these were Council property the Parish Council would undertake the work but the Club would be invoiced.

Councillor Johnston proposed, seconded by Councillor Haynes, and it was agreed, that Mr Dawes be asked to undertake such work on both football pitches and the grassed area in front of the Memorial Hall.

Councillor Reason proposed, seconded by Councillor Davies, and it was agreed, that the Institute of Groundsmen be commissioned to undertake a drainage report including soil analysis for Butterfield

Road.

The WWFC would be invoiced for these works.

Concerns were also raised about the amount of littering on the ATP during St John Lawes recent INSET day. This was very disappointing as the Parish Council wanted to provide a community provision.

Councillor Johnston proposed, seconded by Councillor Reason, and it was agreed, that the ATP be closed for the next INSET day and signage displayed advising why

- Resolved**
- 1 To undertake vertidrainning, weedkilling and grass seeding of Butterfield and Marford football pitches, WWFC to be invoiced for this provision.**
 - 2 To undertake vertidrainning, weedkilling and grass seeding of the compacted area opposite the Memorial Hall used by Regiment Fitness.**
 - 3 To commission a drainage report including soil analysis from the Institute of Groundsmen, WWFC to be invoiced for this provision.**
 - 4 That the ATP be closed for the next INSET day and signage displayed advising why.**

4573-16 Crinkle Crankle Garden

The recommendations of the working group of 8 March were noted. It was reported that the SADC conservation officer had now met with the Clerk and recommended replacement bricks for those missing or badly damaged in the wall. Councillor Reason proposed, seconded by Councillor Johnston, and it was agreed, that the design specification for the garden would include the possibility for including a boule court.

- Resolved**
- 1 To note the report and recommendations of the working group.**
 - 2 That the garden design specification would include the possibility to include a boule court.**

4574-16 Station Platform event

It was reported that the George Bernard Shaw carving was almost finished. An opening event was to be arranged to include celebrating the provision of the new access steps. It was agreed that ideas would be brought to another meeting.

- Resolved To defer to a later meeting**

4575-16 Tennis

Councillor Johnston reported on a meeting with the Deputy Clerk and members of Wheathampstead Lawn Tennis Club at which tennis courts and their surfaces were discussed. A formal request from WLTC would follow.

Resolved To note the report

4576-16 Commemorative Footbridge across the River Lea

Further to Minutes 4515-16 and 4523-16 the Chairman proposed, and it was agreed that a 2 meter wide 'Edinburgh' style bridge be installed and planning approval from SADC and Environment Agency be sought.

Resolved To seek planning approval from SADC and the Environment Agency for a 2 meter wide 'Edinburgh' style footbridge.

4577-16 Queen's 90th birthday celebrations

Further to Minute 4515-16 Councillor Clark proposed, seconded by Councillor Johnston and it was agreed that up to £1,000 be grant funded to the WDPS for a celebratory event on 12 June. This to include £250 towards prizes and a commemorative stone marking the new bridge, and up to £750 towards icecream sundaes. The Parish Council's financial contribution and support of the event was to be fully attributed and recognised.

Resolved That up to £1,000 be grant funded to the WDPS for a celebratory event on 12 June. This to include £250 towards prizes and a commemorative stone marking the new bridge, and up to £750 towards icecream sundaes. The Parish Council's financial contribution and support of the event was to be fully attributed and recognised.

4578-16 Commemorative bench

Further to Minutes 4283-15, 4344-15 and, 4433-15 and 4524-16 Mr Robley presented his proposals regarding bench design from the oak in Rectory Meadow. He agreed to bring back a firm costed proposal to the next CI meeting.

Resolved That a costed report be bought to the next CI meeting to apply to St Albans District Council for £2,500 public art s106 money (reference 5/2005/2284) from the demolition and redevelopment of the Wheathampstead Education Centre to residential use towards this project.

4579-16 Youth report

A meeting with Youth Connexions, police and St Albans District Council had been scheduled for March 22.

Resolved To note the report.

4580-16 Budget Review

The budget for Community Involvement Committee, compared to income and expenditure to date had been circulated and was reviewed.

Resolved To note the report

4581-16 Exclusion of Press and Public

The Chairman proposed, and it was agreed, that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the consideration of the item set out below on the grounds that publicity would be prejudicial to the general interest by reason of the confidential nature of the business to be transacted.

Resolved To exclude press and public.

4582-16 Grounds Maintenance Tender

It was reported that five tenders had been returned for the Grounds Maintenance contract. A further five contractors had considered the proposal.

Councillor Reason proposed, seconded by Councillor Woodhams, and it was agreed that contractor A be accepted. Contractor A was believed to reliably deliver the services, had a team to cover staff absence and was Wheathampstead based.

The Clerk advised that Contractor A was RJ Dawes.

Resolved To accept contractor A, RJ Dawes', tender for the grounds maintenance tender.

4583-16 Readmission of Press and Public

Resolved To readmit press and public

The Chairman declared the meeting closed at 22.30h.

Dated this day of 2016

Chairman