

Wheathampstead Parish Council

Parish Council Meeting 30 August 2018 19:30

Present:	Councillors	T Reason	Chairman
		J Booth	
		G Clark	
		D Davies	
		E Habib	
		L Halford	
		S Haynes	
		D Johnston	
		O McKenzie	
		R O'Brien	
		T Ryan	
		P Woodhams	
		J Warren	Clerk to the Council
		Press	0
		Public	0

5758-18 Apologies

All present.

5759-18 Specific Declarations of Interest & Dispensations

None.

5760-18 Public Speaking

None.

5761-18 Minutes of Council

Councillor McKenzie proposed, seconded by Councillor Habib, and it was agreed, that the Minutes of the meeting held on 26 July 2018 be approved.

Resolved:

To confirm the Minutes of the meeting held on 26 July 2018 to be a true and fair account and for these to be signed by the Chairman.

5762-18 Minutes of Committee Meetings

The Chairman proposed, and it was agreed, that the following draft Committee minutes and Working Group notes were received:

Nomansland Joint Committee	19 July 2018
Wheathampstead Community Safety Forum	10 July 2018
Memorial Hall Refurbishment WG	2 August
Planning Committee	18 August 2018

Resolved:

To receipt and adopt the Committee minutes of:

Nomansland Joint Committee 19 July 2018
Wheathampstead Community Safety

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Forum **10 July 2018**
Memorial Hall Refurbishment WG **2 August**
Planning Committee **18 August 2018**

5763-18 Plans referred from Planning Committee

None.

5764-18 Neighbourhood Plan Steering Group recommendations

It was reported that site visits to locations put forward as potential development sites were to be visited for assessment. A new draft plan had been produced and would shortly be ready for submission to St Albans District Council and public consultation.

Resolved:

To note the report.

5765-18 Memorial Hall Working Group update and approval of recommendations

The Chairman proposed and it was agreed that the two architect firms considered by the working group be invited to present their proposal to Council but that client confidentiality be maintained. No copies of designs would be retained and circulated

Resolved:

To invite the two architect firms to present to Council.

5766-18 Heritage Trail leaflets

It was reported that the supply of Heritage Trail wider walks leaflets printed in 2014 was almost spent. These had become increasingly popular since the new St Albans Museum had opened and held copies. Quotations for 5,000 and 10,000 leaflets had been obtained and economies of scale noted. Councillor Halford proposed, seconded by Councillor McKenzie, and it was agreed, that a further 20,000 leaflets be printed, within a budget of £3,000.

Resolved:

To reprint a further 20,000 leaflets within a budget of £3,000.

5767-18 Office Report – broadband and telephone

It was reported that the BT contract was due for renewal in January 2019. Telephone reception was frequently poor and broadband speed was inadequate for business purposes. The officer recommendation was for the installation of faster broadband and VoIP (voice over internet protocol) using the internet to make telephone calls. Monthly costs were shown to decrease on this system. Agreed that this be considered in depth with more information about broadband provision and equipment specification.

Resolved:

To defer consideration to a later meeting.

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5768-18 Exclusion of Press and Public

The Chairman proposed, and it was agreed, that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the consideration of the item set out below on the grounds that publicity would be prejudicial to the general interest by reason of the confidential nature of the business to be transacted.

Resolved:

To exclude press and public.

5769-18 Office Workspace

Councillors recognised their duty of care to their employees. Councillor McKenzie proposed, seconded by Councillor Booth, and it was agreed, that office workstation assessments be undertaken and the recommendations brought to the following Council meeting.

Resolved:

To undertake office workstation assessments and the recommendations be brought to the following Council meeting.

5770-18 Readmission of Press and Public

The Chairman proposed, and it was agreed, to readmit press and public.

Resolved:

To readmit press and public.

5771-18 Project and Task Review

The list of projects and tasks was discussed and updates noted. The Chairman proposed, and it was agreed that the response to the scoping report on the proposed incinerator at East Hyde was agreed. It was to be submitted to Central Bedfordshire Council and put on Wheathampstead Parish Council's website.

Councillor Woodhams proposed, seconded by Councillor Johnston, and it was agreed, that the Wheathampstead and District Preservation Society be asked to clean the street signage.

Councillor Booth proposed, seconded by Councillor Reason, and it was agreed, that St Albans District Council be approached for suggestions to improve local recycling.

Resolved:

- **To note the report and amended priorities.**
- **To submit the approved response to the scoping report on the proposed incinerator Central Bedfordshire Council and put on Wheathampstead Parish Council's website.**
- **That the Wheathampstead and District Preservation Society be asked to clean the street signage.**

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- **That St Albans District Council be approached for suggestions to improve local recycling.**

5772-18 Accounts and Finance Reports

The Chairman proposed, and it was agreed, to note the reports include bank reports.

Resolved:

To note the reports.

5773-18 Consultations

Consideration was given to a number of consultations. It was agreed that the draft online responses to the LLA airport expansion be submitted and individuals encouraged to respond independently.

Resolved:

To submit the online response to the LLA airport expansion.

5774-18 Reports on meetings and training

Councillor Johnston reported on a meeting with the History Society regarding commemoration of the end of the Great War. Project team member(s) to be invited to the next Community Involvement Committee. Councillor Halford reported that office support was being sought for the River Project, particularly in relation to guidance on risk assessments..

The Chairman declared the meeting closed at 21:25

Dated this day of 2018

Chairman