



Wheathampstead Parish Council

The Memorial Hall
Marford Road, Wheathampstead, Herts. AL4 8AY

25 October 2018

To all Cllrs: T Reason (Chairman), J Booth, G Clark, D Davies, E Habib, L Halford, S Haynes, D Johnston O McKenzie, R O'Brien, T Ryan, P Woodhams

Notice of Meeting

You are hereby summoned to a **Meeting of the Parish Council** to be held in the **Hewitt Room** on **Thursday 1 November 2018 at 7:30pm.**

Julia Warren
Clerk to the Council

Agenda

- 1 Apologies**
- 2 Public Speaking**
- 3 Specific Declarations of Interest**
- 4 Minutes of Council**
To approve the Minutes of the Parish Council meeting held on 27 September 2018 (attached).
- 5 Minutes of Committee Meetings**
To receive the minutes of Committees and approve notes of the following Steering Group meetings (NPSG/MHWG subject to items 8 and 9).

Planning Committee	8 Oct
Nomansland Joint Management Committee	18 Oct
Wheathampstead Community Safety Forum	22 Oct
Community Involvement Committee	22 Oct
Maintenance Committee	29 Oct
- 6 Plans referred from Planning Committee**
- 7 Members' allowances**
It is a requirement of The Local Authorities (Members' Allowances) (England) Regulations 2003 that any Town or Parish Council which proposes to pay a parish basic allowance and/or a travelling and subsistence allowance to any of its members must refer its proposals to a



(St Albans District Council) parish remuneration panel for consideration, and to have regard to any recommendations which the panel may make.

SADC has asked for details of proposals for 2019/20. Basic allowance is set at 10% of prevailing District Councillor allowance (in 2017-18 this was £5,535, so with travel this would be a precept requirement of £7k)

8 River project

To consider and approve contractor for fencing works

9 Library

To report receipt of the notice to quit from HCC for the library which will move to new premises at the refurbished Fire Station in 2019

10 Meetings timetable 2019

To approve the draft timetable as circulated

11 Office telephones

BT contract expires in January 2019. Recommendation is to install a VOIP system. Report attached.

12 Primary school situation

To note the proposals for school size cuts

13 Land Registration

Recommendation to seek assistance with registration process.

14 Project and task review

Update, review and prioritisation of tasks and projects. List attached for consideration and discussion

15 Audited Accounts 2017-18

To approve audited accounts. To be circulated once received. The external auditors failed to certify Wheathampstead PC's accounts (in common with a large number of other parishes countrywide) by the deadline of 30 Sept. A holding response has been published on our website pending receipt of audited accounts.

16 Accounts and Finance Reports

Attached for consideration.

17 Consultations

Consideration of consultations to hand.

18 Reports on training and meetings

Reports from councillors

19 Exclusion of press and public

In accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the consideration of the item set out below on the grounds that publicity would be prejudicial to the general interest by reason of the confidential nature of the business to be transacted.

20 Office

To receive and respond to workplace assessment recommendations

21 Memorial Hall plans

Client and intellectual property confidential presentations which will be taken at the start and end of the meeting in order to facilitate councillors' choice of architect firm to proceed

22 Building works

Consideration of future plans.