



Wheathampstead Parish Council

The Memorial Hall
Marford Road, Wheathampstead, Herts. AL4 8AY

24 November 2017

To all Cllrs: D Johnston (Chairman), J Booth, G Clark, D Davies, E Habib, L Halford, S Haynes, O McKenzie, T Reason, T Ryan, J Shardlow, P Woodhams

Notice of Meeting

You are hereby summoned to a **Meeting of the Parish Council** to be held in the **Hewitt Room** on **Thursday 30 November 2017 at 8pm.**

Julia Warren
Clerk to the Council

Agenda

- 1 Apologies**
- 2 Public Speaking**
To welcome both the Leader (Cllr Alec Campbell) and the Chief Executive (Amanda Foley) of SADC and receive their updates.
- 3 Specific Declarations of Interest**
- 4 Minutes of Council**
To approve the Minutes of the Parish Council meeting held on **26 October 2017** (attached).
- 5 Minutes of Committee Meetings**
To receive the minutes of Committees and approve notes of the following Steering Group meetings (NPSG subject to item 9).

Wheathampstead Community Safety Forum	28 September 2017
Nomansland Joint Committee	5 October 2017
Planning Committee	26 Oct 2017
Neighbourhood Plan SG	6 November 2017
Finance Committee	13 November 2017
Maintenance Committee	20 November 2017
Personnel Committee	21 November 2017
- 6 Plans referred from Planning Committee**
Consideration of plans referred from Planning Committee
5/2017/3154



Land Between The River Lea & Palmerston Drive Wheathampstead
Hertfordshire

Proposal: Outline application (access, layout and scale reserved) for Residential development of 35 dwellings with new access from Palmerston Drive, associated parking, amenity space and associated works

[Plan 5//2017/3154](#)

7 Neighbourhood Plan Steering Group update

Including update on neighbourhood plan sub groups recommendation to Harpenden Neighbourhood Plan pre-submission consultation that a cycleway connecting Harpenden and Wheathampstead be included

8 Appointment to Committees and Working Groups

To reconsider appointment to committees and working groups following the recent co-option of 3 new parish councillors:

Appointments are required to:

Community Involvement Committee including allotments

Maintenance Committee

Memorial Hall redevelopment WG

Planning Committee

Finance Committee

Facilities Management WG

Neighbourhood Plan SG

Pump WG

Village Weekend WG

9 Nomination of Trustee to James Marshall Foundation

Recommendation to nominate Fiona Haynes to replace Louise Harrison.

10 Office opening times

Recommendation that the Parish Council public opening hours be amended to 09:30-12:30 weekdays to better facilitate office working. To note that the office will be closed as usual to the public over the Christmas break, from midday 22 December, reopening 2 January at 09:30.

11 Meetings timetable

Recommend to approve the meetings timetable for 2018 as circulated

12 Project and task review

Update, review and prioritisation of tasks and projects. List attached for consideration and discussion

13 Accounts and Finance Reports

Attached for consideration.

14 Consultations

Notification of consultations for consideration including changes to admission numbers for St Helen's School consultation (details attached). [Consultation](#) on Regulation 14 Harpenden Neighbourhood Plan.

15 Reports on training and meetings

Attached and reports from councillors including: