

Wheathampstead Parish Council

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Clerk to the Council: Julia Warren

21 April 2015

To: All Councillors

Cllrs: D Johnston (Chairman), I Begg, A Brewster, G Clark, N Clements, D Davies, L Halford, S Haynes, T Reason, J Shardlow, P Wilby, P Woodhams

Notice of Meeting

You are hereby summoned to the **Meeting of the Parish Council** to be held in the **Hewitt Room** on **Thursday 30 April 2015 at 7.30pm.**

This meeting is open to the press and public.



Julia Warren
Clerk to the Council

Agenda

- 1 Apologies**
- 2 Public Speaking**
- 3 Specific Declarations of Interests and Dispensations**
- 4 Minutes of Council**
To approve the Minutes of the Parish Council meeting held on 26 March 2015
ATTACHED.
- 5 Report from County Councillor Maxine Crawley**
Report to follow or in person at the meeting.
- 6 Minutes of Committee Meetings**
To receive the minutes of the following committee meetings.

Annual Parish Meeting	18 March 2015
Nomansland Joint Committee	19 March 2015
Maintenance Committee	13 April 2015
Planning Committee	20 April 2015
Community Involvement Committee	27 April 2015
Bury Green Triangle WG	28 April 2015

7 May Council meetings

To note that 11 nominations were received for 12 councillor positions on the Parish Council for an election on 7 May. All are therefore elected unopposed. The Annual Council meeting will take place on 11 May. All councillors must sign the declaration of acceptance of office prior to the meeting. Recommendation that the Annual meeting be immediately followed by the May monthly Council meeting and councillor induction session.

8 Farewell and thank you

To agree a farewell presentation event to mark Cllr Clements 42 years service to WPC - 6pm – 7.30pm 14 May

9 Memorial Hall plans

Update from architect if available.

10 Land Agent response

To consider response regarding Wick Avenue enquiry

11 Local Council award scheme

To consider in principal if WPC wishes to participate in this new scheme. Details attached. Registration fee £50, plus accreditation fees depending on level sought foundation/quality/quality gold £50/£100/£200. This has not been specifically budgeted for.

12 Wheathampstead Cricket Club Lease

To note that the 30 year lease expires in October 2015. Recommendation to authorise Clerk to contact solicitor to renew it.

13 Bench audit

WPC's bench policy includes an annual review, wash and brush up of all benches, with maintenance as required. The list is not comprehensive. Councillors and rangers to be asked to assist in a bench audit, identifying and photographing benches on Council land

14 Butterfield Road

Update if available

15 Glebe allotments – inappropriate use

To note that a fenced off woodpile has appeared on Glebe allotments easterly boundary. This is unauthorised and inappropriate on an allotment field and makes access for maintenance to the hedging boundary extremely difficult. Recommendation to ask contractor to remove fence and items having first written to near neighbours asking that they remove any items in their ownership within a defined period (say 2 weeks) (three properties around the site).

16 Terms of Reference – Station Sidings Working Group

To approve the terms of reference of the Station Sidings Working Group as circulated

17 Terms of Reference –East Lane Car Park Working Group

To revise and approve the terms of reference of the East Lane Working Group as circulated

18 Land adjacent to Lower Luton and Manor Roads

The landowner has been served enforcement notice for dividing the land and for the permanent access. Recommendation to contact HCC regarding access to this site

19 Accounts for Payment and Finance Reports

See attached including Internal Audit update.

20 Consultations, training and meetings

Including: Meeting with Jarvis
Wheathampstead Community Safety Forum
SADALC