

**Wheathampstead Parish Council  
Community Involvement Committee  
7 December 2016, 19.30h**

Present	Councillors	L Halford D Davies T Reason P Woodhams	Chairman
		Julia Warren	Clerk
		Press	0
		Public	0

**4897-16 Apologies & Substitutions**

Apologies were received and accepted from Councillors G Clark, A Dante, E Habib, S Haynes and D Johnston (personal reasons).

**4898-16 Public Speaking**

None.

**4899-16 Specific Declarations of Interest and Dispensations**

None .

**4900-16 Minutes of meeting of 24 October 2016**

The Chairman proposed, and it was agreed that the Minutes of the meeting held on 24 October 2016 be approved.

**Resolved To approve the Minutes of the Community Involvement Committee Meeting on 24 October 2016.**

**4901-16 Bench Policy**

Further to Minutes 4763-16 and 4827-16 Councillor Woodhams proposed, seconded by Councillor Reason, and it was agreed that the Bench Policy as amended be approved and adopted.

**Resolved To approve and adopt the Bench Policy as amended**

**4902-16 Village Weekend**

Further to Minute 4829-16 consideration was given to the recommendations of the working groups of 4 October and 15 November.

The Chairman proposed, and it was agreed that an additional 'Exit' sign be purchased at a cost of £46.

- Resolved**
- 1 To note the reports.**
  - 2 To purchase an additional 'Exit' sign at a cost of £46.**

#### **4903-16 Christmas Lights**

A formal 'wash-up' meeting following the Lights Up event on 24 had yet to be convened. Initial feedback was positive. The Chairman proposed, and it was agreed that a £20 donation be made to Keech Cottage Hospice, the charity nominated by Mr Templeman, who, as at Village Weekend provided oversized wooden games free to the public.

- Resolved**
- That £20 be donated to Keech Cottage Hospice.**

#### **4904-16 Community Public Access Defibrillator**

Further to Minute 4831-16 the Chairman proposed and it was agreed that an Ipad SP1 semi automatic defibrillator with lockable cabinet be purchased and located on the north wall of the Memorial Hall. The Clerk was to source community training possibly using the East of England Ambulance Service. An article to be included in the Pump.

- Resolved**
- 1 That an Ipad SP1 semi automatic defibrillator with lockable cabinet be purchased and located on the north wall of the Memorial Hall.**
  - 2 The Clerk was to source community training.**
  - 3 An article to be included in the Pump.**

#### **4905-16 Youth and sports update**

The Chairman reported that the Scouts were keen to work with the Butterfield Ranger to maintain the Butterfield Nature Reserve. The Top Hat Christmas show at the Memorial Hall had gone well, as had singing at Lights Up. The participation of children's choirs from Beech Hyde and St Helen's Schools at Lights Up was much appreciated, St Albans High School for Girls hoped to participate in future. Children from all three schools had entered the poster competition with prizes awarded by Santa.

Councillor Reason advised that the James Marshall Foundation may have funding available for outward bound courses, the Chairman would advise Youth Connexions.

Refurbishment work of kitchen showers and changing rooms at the Marford Pavilion was complete. Quotations had been sought to repair the leaking roof of the Butterfield Pavilion and to repaint the youth shelter.

**4906-16 Review of draft facilities White Paper**

Further to Minute 4834-16 a working group had met on 2 November to discuss the Council's estate, and future requirements and expectations of the community. The recommendations were noted, these were to be put to full Council in January 2017.

**Resolved To note the report**

**4907-16 Budget Report**

The budget report had been circulated and was noted.

**Resolved To note the report.**

**The Chairman declared the meeting closed at 20.50h.**

**Dated this day of 2017**

**Chairman**