



Wheathampstead Parish Council

The Memorial Hall
Marford Road, Wheathampstead, Herts. AL4 8AY

21 March 2018

To all Cllrs: D Johnston (Chairman), J Booth, G Clark, D Davies, E Habib, L Halford, S Haynes, O McKenzie, T Reason, T Ryan, P Woodhams

Notice of Meeting

You are hereby summoned to a **Meeting of the Parish Council** to be held in the **Hewitt Room** on **Thursday 1 March 2018 Committee at 7:30pm.**

Julia Warren
Clerk to the Council

Agenda

- 1 Apologies**
- 2 Public Speaking**
To welcome both the Leader (Cllr Alec Campbell) and the Chief Executive (Amanda Foley) of SADC and receive their updates
- 3 Specific Declarations of Interest**
- 4 Minutes of Council**
To approve the Minutes of the Parish Council meeting held on 1 March 2018 (attached).
- 5 Minutes of Committee Meetings**
To receive the minutes of Committees and approve notes of the following Steering Group meetings (NPSG/MHWG subject to items 7 and 8).

Maintenance Committee	26 March
Community Involvement Committee	26 Feb
Planning Committee	1 March
Personnel Committee	12 March
Neighbourhood Plan Steering Group	5 March
Nomansland Joint Committee	1 Feb
Memorial Hall Working Group	8 March
- 6 Plans referred from Planning Committee**
- 7 Neighbourhood Plan Steering Group recommendations**
Consideration of recommendations



- 8 Memorial Hall Working Group recommendations**
Consideration of recommendations
- 9 Fire Risk assessment**
To approve and adopt the draft fire risk assessment for the Memorial Hall as attached
- 10 Approval of Risk Register**
Attached
- 11 Policy review and approval**
- Internet and Email policy
 - Media protocol
 - Dignity at Work/ Bullying and Harassment Policy
 - Disciplinary Procedure
 - Grievance Procedure
 - Privacy statement
- 12 Impact of General Data Protection Regulations**
GDPR comes into force in May 2018 and will affect the manner in which we all operate. Update report from training event on 21 March and appointment of Data Processing Officer
- 13 Project and task review**
Update, review and prioritisation of tasks and projects. List attached for consideration and discussion
- 14 Accounts and Finance Reports**
Attached for consideration.
- 15 Consultations**
Notification of consultations for consideration: St Albans Code of Practice for buskers in St Peter's Street, St
- 16 Reports on training and meetings**
Reports from councillors
- 17 Exclusion of Press and Public**
in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the consideration of the item set out below on the grounds that publicity would be prejudicial to the general interest by reason of the confidential nature of the business to be transacted.
- 18 Council assets**