

Wheathampstead Parish Council

Community Involvement Committee

16 October 2017- 19:30

Present:	Councillors	L Halford S Haynes D Johnston T Reason P Woodhams	Chairman
		J Warren	Clerk to the Council
		Press	0
		Public	2

5306-17 Apologies

Apologies were received from Councillors J Booth, G Clark and D Davies (personal reasons).

5307-17 Public Speaking

None.

5308-17 Specific Declarations of Interest & Dispensations

Councillor Halford declared an interest in Minute 5311-17 and 5312-17 as membership secretary of the WDPS. Councillor Haynes declared a personal interest in Minute 5314-17 having two allotment plots

5309-17 Archery Presentation and support request

Tony Cobb, the Archery Club representative reported on the break in to their metal container in September 2017 and subsequent theft of kit from the gun cabinets within. The cabinet replaced a wooden one from which their kit was stolen two years previously. It was estimated that loss and damage amounted to around £1,000. Young people and beginner archers would usually borrow club kit, this option was no longer available as most bows stolen. The Club requested permission to realign the metal storage unit and prune back the vegetation making it more visible from the parking area.

Councillor Reason proposed, seconded by Councillor Woodhams, and it was agreed that the Archery Club realign the storage container and clear brash and undergrowth to make it more visible. It was noted that a grant request had been submitted.

Resolved:

To permit the Archery Club to re align the storage container and clear brash and undergrowth to make it more visible from Folly Fields and the parking area.

5310-17 Community Grants 2017-18

Consideration was given to community grant application received from the Archery Club. £648.89 remained in the 2017-18 budget. It was noted that the two scheduled grant allocation meetings had taken place for 2017-18. Because of extenuating circumstances Councillor Reason proposed, seconded by Councillor Johnston, and it

Wheathampstead Parish Council

was agreed that £500 be given towards replacement kit and £150 towards security upgrade and repairs to the storage container.

Resolved:

That the following community grants be made

- **£500 replacement kit**
- **£150 upgrade to security and repairs to the damaged storage container.**

5311-17 East Lane Car Park enhancement project

Nigel Oxley, on behalf of the WDPS presented a project plan for East Lane Car Park – for an interpretation board, seating and estate fencing.

Councillor Johnston proposed, seconded by Councillor Woodhams, and it was agreed, that Wheathampstead Parish Council was in principal happy with the design subject to further information including costings and any necessary Environment Agency and Planning approvals.

Resolved:

That Wheathampstead Parish Council was in principal happy with the design subject to further information.

5312-17 Bury Green Garden Information Board

Nigel Oxley, on behalf of the WDPS presented a project plan for an interpretation board for the Bury Green Garden.

Councillor Woodhams proposed, seconded by Councillor Johnston, and it was agreed, that Wheathampstead Parish Council was in principal happy but needed sight of proposed design and content. The board should be of a size commensurate with the location.

Resolved:

That Wheathampstead Parish Council was in principal happy but needed sight of proposed design and content. The board should be of a size commensurate with the location.

5313-17 Minutes of Community Involvement Committee of 11 Sept

The Chairman proposed, and it was agreed that the Minutes of the meeting held on 11 September 2017 be approved.

Resolved:

To confirm the Minutes of the meetings held on 11 September 2017 to be a true and fair account and for these to be signed by the Chairman.

5314-17 Approval of Allotment regulations

Councillor Woodhams proposed, seconded by Councillor Reason, and it was agreed, that the amended allotment regulations as circulated and recommended by the Allotments Working Group be approved and adopted with immediate effect.

Wheathampstead Parish Council

Resolved:

That the amended allotment regulations as circulated and recommended by the Allotments Working Group be approved and adopted with immediate effect.

5315-17 Allotment Working Group recommendations

The Chairman proposed, and it was agreed that the recommendations of the Allotments Working Group be approved, namely to look at improving communication about allotments including features in the Pump and website.

Resolved:

To approve the recommendations of the Allotments Working Group, namely look at improving communication about allotments including features in the Pump and website.

5316-17 Station Event 16 September

Further to Minutes 5156-17 and 5250-17 and despite a remarkably wet day, and subsequent last minute withdrawal of some attractions, the family event on 16 September proved very successful. The Chairman proposed, and it was agreed that a similar event be supported in 2018, probably on 22 September 2018.

Councillor Johnston proposed, seconded by Councillor Haynes, and it was agreed that a £50 donation be made to the Willow Foundation in appreciation of the wooden games attraction.

Resolved:

- **To note the report.**
- **That a similar event be supported in 2018**
- **That a £50 donation be made to the Willow Foundation in appreciation of the wooden games attraction.**

5317-17 Wheathampstead Champion

Agreed to defer to a later meeting.

5318-17 S106

The list of potential s106 projects as circulated and referred from Council was amended, prioritised and agreed. It was noted that this was an active list which could be amended as time progressed

Resolved:

To agree the prioritised s106 project list to return to St Albans District Council.

5319-17 Outdoor Gym

Further to Minutes 5155-17 and 5255-17 it was reported that Wheathampstead Parish Council had won a 6 piece outdoor gym to be sited on the Marford Field adjacent to the Table Tennis Table. Councillors were delighted and awaited details of official opening celebration. Caloo provided installation of the resistance equipment, valued at £21,000 as first prize in their competition. The Chairman proposed, and it was agreed, that grass matting be installed

Wheathampstead Parish Council

beneath each set of equipment, and also by the table tennis table, to reduce wear, cost £1,400.

Resolved:

- **To thank Councillor Halford and the Events and Communications Administrator for their successful competition entry**
- **To install grass matting under each piece of gym equipment and at both ends of the existing table tennis table.**
- **To contact Caloo regarding a celebratory opening event**

5320-17 Light's Up 2017

It was reported that a meeting to discuss Lights Up (30 November) was scheduled for the following week.

Resolved:

To note the report.

5321-17 Heritage Trail leaflets

Further to Minute 5252-17 Cityscape had been asked to quote to edit, update and print 5,000 or 10,000 leaflets. Funding sources to be sought as there was no current specific budgetary provision.

Resolved:

That quotations be considered urgently once received.

5322-17 Memorial Hall refurbishment

Further to Minute 5254-17 Architect's feasibility study had been circulated along with indicative loans costs. It was noted that a £900,000 loan would amount to approximately £45,000 repayment per annum, or an additional precept charge of £9 /11% on Band D. £1.4m by comparison was £17/22% at Band D.

Councillor Reason proposed, seconded by Councillor Haynes, and it was agreed, that something like scheme B be considered further: namely phased reconstruction with continuing use of the building. This to be financed in part by loan, perhaps from the Public Works Loan Board.

Resolved:

That phased reconstruction with continuing use of the building be considered. This to be financed in part by loan, perhaps from the Public Works Loan Board.

5323-17 Youth/ Sports Update

The Chairman reported that she was meeting the Youth Project leader the following day.

It was reported that the defibrillator had been deployed over the weekend on advice of the ambulance service.

Wheathampstead Parish Council

Resolved:

To note the report.

5324-17 Budget Report

The report as circulated was noted.

Resolved:

To note the report.

The Chairman declared the meeting closed at 21:55

Dated this day of 2017

Chairman