

Wheathampstead Parish Council

Parish Council Meeting 30 November 2017 – 20:00

Present:	Councillors	D Johnston	Chairman
		J Booth	
		G Clark	
		D Davies	
		E Habib	
		S Haynes	
		O McKenzie	
		T Reason	
		T Ryan	
		P Woodhams	
		J Warren	Clerk to the Council
		Press	0
		Public	2

5383-17 Apologies

Apologies were received from Councillors Halford and Shardlow (personal reasons).

The Chairman welcomed councillors McKenzie and Ryan to their first Council meeting. Introductions were made to councillors and members of the public there present.

He reported on the death on 16 November of former councillor Derek Hills, parish councillor for 18 years and also district and county councillor. His funeral and subsequent burial would take place at St Helen's Church on 6 December.

5384-17 Public Speaking

None.

5385-17 Specific Declarations of Interest & Dispensations

Councillor Clark, declared an interest in Minute 5388-17 because of her membership of Plans North, St Albans District Council, and would look at the matter afresh should any plans be discussed at Plans North. Councillor Haynes, declared an interest in Minute 5391-17 as his spouse had been nominated, and took no part in the debate.

5386-17 Minutes of Council

The Chairman proposed, and it was agreed that the Minutes of the meetings held on 26 October 2017 be approved.

Resolved:

To confirm the Minutes of the meetings held on 26 October 2017 to be a true and fair account and for these to be signed by the Chairman.

5387-17 Minutes of Committee Meetings

Notes and minutes of working group and committee meetings had been circulated for information. The Chairman proposed, and it was agreed that these be received.

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Resolved:

To receive the notes and minutes of the following meetings:

Wheathamstead Community Safety Forum	28 Sept
Nomansland Joint Committee	5 Oct
Planning Committee	26 Oct
Neighbourhood Plan Steering Group	6 Nov
Finance Committee	13 Nov
Maintenance Committee	20 Nov
Personnel Committee	21 Nov

5388-17 Plans referred from Planning Committee

5/2017/3154

Land Between The River Lea & Palmerston Drive Wheathampstead Hertfordshire

Proposal: Outline application (access, layout and scale reserved) for Residential development of 35 dwellings with new access from Palmerston Drive, associated parking, amenity space and associated works.

It was noted that the brownfield site was allocated for development within the SLAA of the Local Plan. It was a recently developed manmade wildlife habitat. Councillor Reason proposed, seconded by Councillor Woodhams, and it was agreed, that there was no objection in principle to this development subject to a suitable plan and treatment of the contaminated land.

The Chairman proposed, and it was agreed that the current plan be refused on the grounds of overdevelopment, inadequacy of parking provision and concerns over traffic movements during construction.

It was further agreed that the Parish Council contact Jarvis, the developer, to seek an opportunity for the Parish Council to own or manage the strip of land adjacent to the river.

Resolved:

No objection in principle to this development subject to a suitable plan and treatment of the contaminated land

Recommend refusal of current plan on the grounds of

- **Overdevelopment of the site**
- **Not enough car parking bearing in mind the poor public transport network locally**
- **Concerns over traffic movements during construction**

To approach the developer with a view to seeking Parish Council ownership and/or management of the strip of land adjacent to the river.

5389-17 Neighbourhood Plan Steering Group Update

It was noted that the selection criteria for the site selection had yet to be agreed, the responses to the 'Call for Sites' had thus not been

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considered. Further work from most subgroups was necessary to produce the draft plan.

The Chairman proposed, and it was agreed that the recommendations of the Steering Group including response to Harpenden's Regulation 14 Consultation be to suggest the inclusion of a well-lit cycle route between Harpenden and Wheathampstead be approved.

Resolved:

- **To note the report.**
- **That the response to Harpenden's Regulation 14 Consultation be to suggest the inclusion of a well-lit cycle route between Harpenden and Wheathampstead.**

5390-17 Appointment to Committees and Working Groups

Following the recent co-option of three new parish councillors working group and committee appointments were considered and agreed.

Allotments:

Cllrs Booth, Clark, Habib, Haynes, Shardlow, Woodhams.

Chairman: Councillor Haynes.

Vice Chairman: Councillor Habib.

Community Involvement:

Cllrs Clark, Davies, Halford, Haynes, Johnston, McKenzie, Reason, Ryan, Woodhams.

Chairman: Councillor Halford.

Vice Chairman: Councillor Haynes.

Finance:

All councillors

Chairman : Councillor Davies.

Vice Chairman: Councillor Johnston.

Maintenance:

Cllrs Clark, Habib, Halford, Haynes, Johnston, Reason, Shardlow, Woodhams.

Chairman: Councillor Johnston.

Vice chairman: Councillor Reason.

Personnel:

Cllrs Davies, Halford, Johnston, Reason.

Chairman: Councillor Davies.

Vice Chairman: Councillor Reason.

Plans:

Cllrs Booth, Clark, Davies, Habib, Halford, Shardlow.

Chairman: Councillor Clark.

Vice Chairman: Councillor Shardlow.

Crinkle Crankle Garden

Cllrs Halford, Reason, Ryan, Woodhams.

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Christmas Lights

Cllrs Clark, Dante, Habib, Haynes, Johnston, Shardlow.

Facilities Management

Cllrs Halford, Haynes, Johnston, Reason, Woodhams.

Memorial Hall Refurbishment

Cllrs Booth, Clark, Davies, Halford, Haynes, Johnston, McKenzie.

Neighbourhood Plan

Cllrs Booth, Habib, Halford, Haynes, Johnston, Reason, Shardlow, Woodhams.

Pump

Cllrs Clark, Halford, Johnston, Reason, Woodhams.

Village Weekend

Cllrs Habib, Halford, Haynes, Johnston, Reason, Ryan, Woodhams.

5391-17 Nomination of Trustee to James Marshall Foundation

Councillor Davies proposed, seconded by Councillor Clark, and it was agreed to nominate Fiona Haynes as trustee to replace Louise Harrison.

Resolved:

To nominate Fiona Haynes as replacement trustee for Louise Harrison to the James Marshall Trust.

5392-17 Office Opening Times

Councillor Clark proposed, seconded by Councillor Woodhams, and it was agreed that the Parish Council Office opening hours be amended to weekdays 09:30-12:30 effective from 1 January 2018.

Resolved:

That the Parish Council Office opening hours be amended to weekdays 09:30-12:30 effective from 1 January 2018.

5393-17 Meetings timetable

Councillor Habib proposed, seconded by Councillor Booth, and it was agreed that the meetings timetable for 2018 be approved.

Resolved:

To approve the meetings timetable for 2018.

5394-17 Project and Task Review

The list of projects and tasks was discussed.

Resolved:

To note the report and amended priorities.

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5395-17 Accounts and Finance Reports

The Chairman proposed, and it was agreed, to note the reports.

Resolved:

To note the reports.

5396-17 Consultations

Further to Minute 5389-17 Councillor Habib proposed, seconded by Councillor Ryan and it was agreed that the response to Harpenden's Regulation 14 Consultation be to suggest the inclusion of a lit cycle route between Harpenden and Wheathampstead.

Resolved:

That the response to Harpenden's Regulation 14 Consultation be to suggest the inclusion of a well-lit cycle route between Harpenden and Wheathampstead.

5397-17 Training and reports on training and meetings.

Councillor Clark reported on a planning enforcement training course she had attended. Councillor Reason had met with Hertfordshire County Council's footpaths officer, discussions included the need for and feasibility of a cycle path adjacent to the Wheathampstead Road/ Harpenden Road to connect Harpenden with Wheathampstead and Sandridge.

Resolved:

To note the reports.

The Chairman declared the meeting closed at 22:03

Dated this day of 2018

Chairman