




Wheathampstead Parish Council

The Memorial Hall
Marford Road, Wheathampstead, Herts. AL4 8AY

22 September 2016

To	All Councillors
Cllrs:	D Johnston (Chairman), A Brewster, G Clark, A Dante, D Davies, E Habib, L Halford, S Haynes, T Reason, J Shardlow, P Wilby, P Woodhams
Notice of Meeting	
You are hereby summoned to a Meeting of the Parish Council to be held in the Hewitt Room on Thursday 29 September 2016 at 7.30pm.	
	
Julia Warren Clerk to the Council	
Agenda	
1	Apologies for absence
2	Specific Declarations of Interests and Dispensations
3	Public Speaking
4	Presentations on suggestions for use of the library space once the library relocates
	<i>As for August meeting groups/individuals/commercial interests to advise Clerk in advance for logistical reasons. These are information presentations for councillors, no decisions will be made.</i>
5	County Councillor's Report
	Update from County Councillor Maxine Crawley on HCC issues including school bus service changes and library relocation to the Fire Station
6	Minutes of Council
	To approve the Minutes of the Parish Council meetings held on 25 August (attached).
7	Minutes of Committee Meetings



	To receive the minutes of Committees and approve notes of the following Steering Group meetings.	
	Wheathampstead Community Safety Forum	7 Sept 2016
	Neighbourhood Plan SG	5 Sept 2016
	Community Involvement Committee	7 Sept
	Planning Committee	20 Sept 2016
	Maintenance Committee	26 Sept 2016
	Village Weekend WG	6 Sept 2016
8	Neighbourhood Plan Recommendations	
	To approve recommendations of the Neighbourhood Plan Steering Group including approval of Housing Needs Questionnaire	
9	Plans referred from Planning Committee	
	Consideration of plans referred from Planning Committee	
10	Memorial Hall refurbishment	
	Update of refurbishment of Memorial Hall and consideration of next phase including budget review.	
11	Project and task review	
	Update, review and prioritisation of tasks and projects. List attached for consideration and discussion	
12	Office computers and software	
	Recommendation that the office computers and software are upgraded. Report attached	
13	Christmas Lights	
	Recommendation to approve lights specification for 3 year contract with Lamps and Tubes Illuminations as supplier of Christmas lights.	
14	Quoracy and Councillor Attendance	
	Reminder of Councillor obligations to attend meetings	
15	Members' allowances	
	Consideration of paying allowances for 2017-18. Report attached	
16	Audited Accounts 2015-16	
	To approve audited accounts.	
17	Accounts and Finance Reports	
	Attached for consideration and approval.	
18	Access to Council land	
	Consideration of user group access to Council owned land, such as walkers, cyclists, horses. Report attached	
19	London Luton Airport	
	Consideration of request to organise a Wheathampstead meeting with London Luton Airport and LADACAN regarding possible flight path changes	
20	Consultations	
	Notification of consultations for consideration: Response to consultation on Welwyn- Hatfield Local Plan which commenced 30 Aug for 6 weeks	

	Central Beds Council FP14 upgrade to a Restricted Byway rather than a Byway Open to All Traffic (ie excludes motorbikes, cars etc)
21	Reports on training and meetings
	Reports from councillors
22	Exclusion of Press and Public
	In accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the consideration of the item set out below on the grounds that publicity would be prejudicial to the general interest by reason of the confidential nature of the business to be transacted.
23	Bower Heath
	Meeting re footpath and access.
24	Pump Delivery
	Approval of Service Level Agreement with St Helen's School for Pump delivery
25	Tennis Club Lease
	Approval of variations to lease following WLTC request to resurface courts with an artificial grass surface.
26	Photocopier Lease
	Consideration of options to upgrade to a photocopier which does colour copies. Approval of supplier. Supplier B recommended.