



Wheathampstead Parish Council

The Memorial Hall
Marford Road, Wheathampstead, Herts. AL4 8AY

14 November 2017

To Cllrs: Cllrs G Clark, E Habib, L Halford, S Haynes, D Johnston, T Reason, J Shardlow, P Woodhams
Other councillors for information

Notice of Meeting

You are hereby summoned to a **Meeting of the Maintenance Committee** to be held in the **Hewitt Room** on **Monday 20 November 2017** at **7.30pm**

Julia Warren
Clerk to the Council

Agenda

- 1 Apologies**
- 2 Public Speaking**
- 3 Specific Declarations of Interest**
- 4 Minutes of Maintenance Committee of 9 October 2017**
- 5 Report from Maintenance Contractor**
Detail of works undertaken, feedback on any issues encountered and ideas.
- 6 Work of rangers, open spaces management**
Ranger reports and recommendations for consideration.
- 7 Treework and vegetation management**
Update on other tree and vegetation works
Consideration of work at the Folly
- 8 Heritage Trail Leaflets**
To note that supplies of the Heritage Trail leaflets had become so popular just a handful remained. A number of amendments had been identified. Economies of scale meant 10,000 print run is better than 5,000, and at current usage this would not last more than a year or two =- Cost £1,251/ £1,621. Recommend 10,000 copies
- 9 Memorial Hall maintenance**
Report on maintenance issues including flooding of sink in gents' toilets



- 10 Rights of Way Clearance Contracts**
To consider where to register to undertake work currently undertaken by HCC – twice yearly mowing/strimming rights of way in the parish.
- 11 Budget report**
2017-18 monitoring report
- 12 Budget items for 2018-19**
Consideration of items for inclusion in 2018-19 budget