

**Wheathampstead Parish Council
Community Involvement Committee
23 February 2015, 19.30h**

| | | | |
|---------|-------------|---|----------|
| Present | Councillors | L Halford D Davies S Haynes D Johnston J Shardlow | Chairman |
| | | Julia Warren | Clerk |
| | | Press | 0 |
| | | Public | 0 |

3956-15 Apologies & Substitutions

Apologies were received and accepted from Councillors A Brewster, G Clark and N Clements (personal reasons), P Woodhams (late arrival) and Councillor Shardlow (early departure).

3957-15 Specific Declarations of Interest and Dispensations

None.

3958-15 Minutes of meeting of 10 November 2014

The Chairman proposed and it was agreed that the Minutes of the meeting held on 10 November 2014 be approved.

Resolved **To confirm the Minutes of the meeting held on 10 November 2014 to be a true and fair account and for these to be signed by the Chairman.**

3959-15 Bury Green Triangle Work Group- Terms of Reference

Councillor Woodhams arrived.

The Chairman proposed, and it was agreed, that the Terms of Reference for the working group as circulated be approved and adopted.

Resolved **To approve and adopt the Terms of Reference for the Bury Green Triangle Working Group.**

3960-15 Bury Green Triangle Working Group recommendations

The recommendations of the working group held on 9 February were discussed. It was agreed that the project must deliver within an agreed budget. An indicative quote against the circulated plan to be obtained from Borrás Construction who were keen to support the initiative. Confirmation of a £1000 grant from the

2014-15 county councillor's locality budget had been received from which initial work could be financed. Administratively it was noted that the Deputy Clerk had completed a risk assessment and that Councillors Johnston and Shardlow were to contact Thomas Sparrow House regarding sponsorship and Heras fencing. The Chairman proposed and it was agreed that

1. The quote from the tree contractor to crown lift the yew tree be accepted pending SADC conservation area approval.
2. A quote for shrub/ plant removal be obtained from the maintenance contractor.
3. A skip be hired for removal of paving etc which could not be chipped or burnt.
4. All expenditure to go through the office purchase order system

Resolved

- 1 To note the report including confirmation of £1000 grant from the county councillor's Locality Budget**
- 2 Project to deliver within an agreed budget.**
- 3 Indicative works quote to be obtained.**
- 4 The quote from the tree contractor to crown lift the yew tree be accepted pending SADC conservation area approval.**
- 5 A quote for shrub/ plant removal be obtained from the maintenance contractor.**
- 6 A skip be hired for removal of paving etc which could not be chipped or burnt.**
- 7 All expenditure to go through the office purchase order system.**

Councillor Shardlow left the meeting.

3961-15 Allotment Matters – consideration and approval of recommendations of meeting of 8 December 2014

The recommendations of the Allotments Committee of 8 December were discussed. It was noted that debtors were routinely chased through the office and letters had been written to the plholder discarding soil and attempts made to identify and prevent the dumping of wood chippings. A response was awaited from HCC regarding removal of the grip (drainage) into Baxendale allotments from the Slype. The Hitchens field gate latch had been fixed. Further clarification was sought through the Allotments Chairman regarding other matters.

Resolved

- 1 To note the report.**
- 2 Further clarification to be obtained from Allotments Committee.**

3962-15 Village Weekend Matters – consideration of recommendations of meetings of 2 December 2104 and 3 February 2015

The recommendations of the working group meetings were discussed. It was noted that event signage had been requested from Maintenance Committee budgets (£732). The 2015-6 Village Weekend budget was almost entirely allocated.

Councillor Johnston proposed, seconded by Councillor Haynes, and it was agreed that in exchange for sponsoring a firework display to conclude Picnic on the Meads, WEB could distribute event leaflets on the Sunday, have a 'business' marquee and display banners.

The Chairman proposed, and it was agreed, that

1. To note the report
2. Weather permitting Wheathampstead's Got Talent move from the Memorial Hall to the Meads.
3. No bar would be provided at Picnic on the Meads (Saturday)
4. For Sunday, tenders from local alcohol outlets be sought for the provision of cider, beer, wine and soft drinks. Food outlets to be invited themed 'Best of British'.
5. Tendering process to be undertaken by Clerk/Deputy Clerk with Cllr Haynes.
6. New bunting to be purchased (£148)
7. New Village Weekend signboards (estimated cost 4 at £110 each) would not be purchased.
8. The working group raise the agreed and budgeted £2000 income towards the event.

- Resolved**
- 1 To note the report**
 - 2 In exchange for sponsoring a firework display to conclude Picnic on the Meads, WEB could distribute event leaflets on the Sunday, have a 'business' marquee and display banners.**
 - 3 Weather permitting Wheathampstead's Got Talent move from the Memorial Hall to the Meads.**
 - 4 No bar would be provided at Picnic on the Meads (Saturday)**
 - 5 For Sunday, tenders from local alcohol outlets be sought for the provision of cider, beer, wine and soft drinks. Food outlets to be invited themed 'Best of British'.**
 - 6 Tendering process to be undertaken by Clerk/Deputy Clerk with Cllr Haynes.**
 - 7 New bunting to be purchased (£149)**
 - 8 New Village Weekend signboards (estimated cost 4 at £110 each) would not be purchased.**
 - 9 The working group raise the agreed and budgeted £2000 income towards the event.**

3963-15 Crinkle Crankle Garden

Councillor Woodhams reported on Kate Harwood (Hertfordshire Gardens Trust) enthusiastic and beautifully illustrated

presentation to councillors and other interested persons on Victorian walled gardens. Subsequently he, Councillor Reason and Mr Holden had visited Bushey Rose garden for ideas. This would all be fed back to the next working group meeting

Resolved **To note the report**

3964-15 Request from Amwell Local Fundraisers for use of the hut adjacent to the Crinkle Crankle Garden

The Amwell Local Fundraisers (ALF) had requested temporary storage use of the garage/hut following loss of space at the Swan. Councillor Woodhams proposed, seconded by Councillor Johnston and it was agreed

1. Amwell Local Fundraisers should be permitted, at their own risk, to store their equipment for Amwell Day in the brick garage on Tithe Barn Yard (by the East Crinkle-Crankle Wall). This would be on a strictly temporary basis, until such time as the building was required for other purposes by Wheathampstead PC.
2. Colin Bower should be permitted to dispose of all items unwanted by WPC in the garage , all monies arising therefrom to be returned to the PC.
3. That ALF be advised of the security of the building and the hazard of an inspection pit.

Resolved **1 Amwell Local Fundraisers should be permitted, at their own risk, to store their equipment for Amwell Day in the brick garage on Tithe Barn Yard (by the East Crinkle-Crankle Wall). This would be on a strictly temporary basis, until such time as the building was required for other purposes by Wheathampstead PC.**

2 Colin Bower should be permitted to dispose of all items unwanted by WPC in the garage , all monies arising therefrom to be returned to the PC.

3 That ALF be advised of the security of the building and the hazard of an inspection pit.

3965-15 Grazing Policy Review and approval

The Grazing Policy was reviewed and amended because of anomalies. The Chairman proposed, and it was agreed, that the draft revised version as amended be approved and adopted.

Resolved **To approve and adopt the amended grazing policy.**

3966-15 P3 grant

Consideration was given to application for a P3 (Parish Paths

Partnership) grant project a for 2015. Details previously been emailed. Grants up to £1000 were available to promote or enhance existing rights of way. The Chairman proposed, and it was agreed, that the Clerk apply for a grant towards installing steps to the east end of the refurbished station platform. This would link BR17 with Station Road/Village centre and the Wheathampstead Heritage Trail and guided walks

Resolved To apply for a P3 grant of £1000 towards installation of a set of steps to the refurbished station platform linking BR17 with the Heritage Trail and Station Road/Village centre.

3967-15 Youth

A letter of complaint regarding vandalism to the scout hut had been circulated. The Chairman proposed, and it was agreed, that the draft response be approved and sent.

The Chairman reported that the Youth Project was now being managed by Robert Brown and was now more structured. At a meeting on 20 January it was agreed that Youth Connexions would fund use of the ATP until end of March, at which time this would be reviewed. The Chairman hoped to attend club nights at agreed intervals to form a link with WPC

Resolved To note the report

3968-15 ATP

Further to Minute 3851-14 it was reported that the opening event for the ATP had been extremely successful with over 100 attendees and a number of 'celebrities' including Paralympic blind footballer David Clark. The facility was very well used and feedback very positive.

Resolved To note the report

3969-15 Butterfield Road Update

The anticipated meeting with HCC, SADC, developer and play equipment installer had been postponed.

Resolved To note the report

3970-15 Citizen's Advice Bureau – Wheathampstead outreach

It was reported that the new CEO of the CAB was hopeful of finding a new advisor for Wheathampstead.

Further to Minute 3855-14 CAB had suggested that WPC consider a more robust standalone station/kiosk rather than monitor for the self service station. Councillors reviewed the options but preferred the aesthetics and movability (privacy) of a screen. Councillor Johnston proposed, seconded by Councillor Davies, and

it was agreed , that WPC ask for a monitor

Resolved **To request that a touch screen computer and printer be installed as soon as practicable in the Memorial Hall.**

3971-15 Budget Report

The financial report showing committee income and expenditure to date had been circulated and was noted.

Resolved **To note the report**

The Chairman declared the meeting closed at 21.45h.

Dated this day of 2015

Chairman