Wheathampstead Parish Council Personnel Committee Meeting 5 January 2015, 19.30h

Present Councillors D Johnston Chairman

A Brewster D Davies T Reason

J Warren Clerk to the Council

3915-15 Apologies

None, all present.

3916-15 Specific Declarations of Interest

None.

3917-15 Minutes of meeting of 6 January 2014

The Chairman proposed and it was agreed that the Minutes of the meeting held on 6 January 2014 be approved and signed by the Chairman

Resolved To confirm the Minutes of the meeting

held on 6 January 2014 to be a true and fair account and for these to be signed by

the Chairman

3916-15 Exclusion of Press and Public

The Chairman proposed and it was agreed to exclude the press and public, as publicity would be prejudicial to the public interest due to the confidential nature of the business to be discussed (Public Bodies (Admission to Meetings) Act 1960).

Resolved To exclude press and public

3917-15 Staffing Matters

Wheathampstead Parish Council used both staff and contractors to undertake business. Councillors reviewed both staff and contractor cover in terms of tasks and time. Staff appraisals and contractor output review was agreed and staff salary points from 1 April 2015. It was agreed to ensure that the terms under which our contractors were engaged were in accordance with HMRC rules on employment.

It was noted that staff were paid under the NJC conditions. National negotiations had agreed a 2.2% cost of living rise from 1 January 2015 and non-consolidated payments in December 2014 and April 2015.

The Chairman reported on various ongoing projects including the new website. It was agreed that the Deputy Clerk be asked to work an additional 2.5hours a week (ie moving from 25 to 27.5 hours per week) to assist with the office workload, effective from 1 April 2015.

The Chairman proposed and all agreed the use of contractors; and staff salary points and hours worked from 1 April 2015 as well as changes to 2014-5 nationally negotiated pay rates.

Resolved To approv

To approve the use of contractors and staff salary points, and hours worked from 1 April 2015 as well as changes to 2014-5 nationally negotiated pay rates.

3918-15 Readmission of Press and Public

The Chairman proposed, and it was agreed, that the press and public be readmitted.

Resolved

To readmit press and public

The Chairman declared the meeting closed at 21.20h.

Dated this day of 2015

Chairman